



**MINUTES OF THE  
PUBLIC BOARD OF EDUCATION MEETING  
Wednesday, October 16, 2024 (6:00 PM)  
Boardroom, District Education Office**

**IN ATTENDANCE:**

Chairperson – Elaine Yamamoto  
Vice Chairperson – Kim Dumore  
Trustee – Hudson Campbell  
Trustee – Gabriel Liosis  
Trustee – Pascale Shaw  
Trustee – Katie Sullivan  
Trustee – Mike Murray

Superintendent – Teresa Downs  
Secretary Treasurer – Richard Rennie  
Deputy Superintendent – Cheryl Schwarz  
Assistant Secretary Treasurer – Iris Mo  
Senior Manager, Communications – Irena Pochop  
Executive Coordinator – Rebecca Lyle

**GUESTS:**

Steve Wiebe, Principal, District Alternate School  
Penny Griffin, Implementation Program Coordinator, Dual Credit Program  
Kathleen Anderson, District Principal, Indigenous Education  
Louie Giroto, Director of Facilities

**A. OPENING PROCEDURES**

1. Territory Acknowledgement

The Chairperson acknowledged that this meeting is taking place on the shared traditional and unceded territories of Katzie First Nation and Kwantlen First Nation. The Chairperson welcomed and recognized all First Nations, Métis, and Inuit students and families in our schools and community. The Chairperson welcomed and recognized the many different cultures that are represented in our schools and community.

2. Call to Order

The Chairperson called the Public Board meeting to order at 6:02pm.

The Chairperson welcomed and thanked everyone for attending.

3. Correspondence

4. Approval of Agenda

**Moved/Seconded**

THAT the Agenda be approved as circulated.

**CARRIED**

5. Invitation for Public Input to matters on the Agenda

The Chairperson advised that members of the public were able to provide input on decision items on the Agenda by emailing [board@sd42.ca](mailto:board@sd42.ca) by no later than 5:30pm on October 16, 2024.

No Public Input was received.

6. Approval of Minutes

**Moved/Seconded**

THAT the Minutes of the September 18, 2024, Public Board Meeting be approved as circulated.

**CARRIED**

**B. PRESENTATIONS**

1. Dual Credit Programs

Principal of District Alternate School Steve Wiebe and Implementation Program Coordinator Penny Griffin presented to the board on dual credit opportunities in the school district.

**Moved/Seconded**

THAT the Board receive for information the presentation on the Dual Credit Programs.

**CARRIED**

**C. DELEGATIONS**

**D. DEFERRED ITEMS**

**E. DECISION ITEMS**

1. Chairperson
2. Superintendent of Schools
3. Secretary Treasurer

a) Indigenous Education 2023/24 Targeted Funding Surplus

The Deputy Superintendent and District Principal of Indigenous Education reported that the 2023/24 Indigenous Education targeted funding was underspent, resulting in a surplus of \$233,975 as at June 30, 2024 and that approval to carry forward underspent funding to 2024/25 is required.

**Moved/Seconded**

That the Board approve the spending plan for inclusion of the 2023/24 targeted Indigenous Education funding surplus of \$233,975 in the 2024/25 Amended Annual Budget.

**CARRIED**

b) 2023/24 Statement of Financial Information (SOFI)

The Secretary Treasurer reported on the School District Statement of Financial Information (SOFI) for the year ended June 30, 2024.

The report is prepared annually in accordance with the Financial Information Act. Included in the report are a schedule of remuneration and expenses that lists total remuneration and total expenses paid to each trustee, and to employees with remuneration exceeding \$75,000, and a schedule of suppliers of goods and services that lists total payments to each supplier exceeding \$25,000.

**Moved/Seconded**

THAT the Board approve the School District Statement of Financial Information for the fiscal year ended June 30, 2024.

**CARRIED**

c) 2024/25 Capital Plan Bylaw (#2)

The Secretary Treasurer reported that on September 18, 2024 the Ministry of Education and Child Care (MECC) issued an Amended Ministry Response Letter to the Annual Five-Year Capital Plan Submission and identified an amendment to add the approval for the addition of eight prefabricated classrooms for Golden Ears Elementary and five prefabricated classrooms for Blue Mountain Elementary. It was further reported that the Project Definition Report for Pitt Meadows Secondary replacement school was removed as it was completed in May 2024 and the MECC announced funding in August 2024 for this project to proceed.

To access funding for the included projects the Board must adopt a single Capital Bylaw which authorizes an appropriate official to execute project agreements related to the expenditures contemplated by the underlying capital plan.

**Moved/Seconded**

- (1) THAT the Capital Bylaw No. 2024/25-CPSD42-02 – be given three (3) readings at this meeting. (vote must be unanimous)

**CARRIED UNANIMOUSLY****Moved/Seconded**

- (2) THAT the Board of Education of School District No. 42 (Maple Ridge – Pitt Meadows) Capital Bylaw No. 2024/25-CPSD42-02 be:

Read a first time on the 16th day of October, 2024;

Read a second time on the 16th day of October, 2024;

Read a third time, passed, and adopted on the 16th day of October, 2024.

**CARRIED**

## 4. Board Committees and Advisory Committee Reports

- a) Finance
- b) Facilities Planning
- c) Board Policy Development

i. Policies for Approval

The Superintendent shared the Committee's recommendation to approve non-substantive updates to policies: 7710 Professional Development, 8220 School Day, 8330 Board/Authority Authorized Courses, 8801 Course Challenge, 8912 Independent Directed Studies, and Policy 10200 Communications.

Discussion ensued to amend the motion presented in the agenda package.

**Moved/Seconded**

THAT the Board strike policy 8220 from the policy approval motion;  
AND FURTHER THAT policy 8220 be referred to the Board Policy Development Committee.

**CARRIED****Moved/Seconded**

THAT the Board approve the following updated policies:

- 7710: Professional Development
- 8330: Board/Authority Authorized Courses
- 8801: Course Challenge
- 8912: Independent Directed Studies
- 10200: Communications

**CARRIED**

- d) Education Advisory
- e) Indigenous Education Advisory
- f) Accessibility Advisory

5. Indigenous Education Council

**F. INFORMATION ITEMS**

- 1. Chairperson
- 2. Superintendent of Schools
  - a) Superintendent's Update

The Superintendent presented information on the following topics:

- Student Enrolment Update, including variances from projection to actual for September starts
- Annual Water Testing Plan

**Moved/Seconded**

THAT the Board receive the Superintendent's Update, for information.

**CARRIED**

- 3. Secretary Treasurer
- 4. Board Committees and Advisory Committee Reports
  - a) Finance
  - b) Facilities Planning
  - c) Board Policy Development
  - d) Education Advisory
  - e) Indigenous Education Advisory
  - f) Accessibility Advisory

5. Indigenous Education Council

**G. TRUSTEE MOTIONS AND NOTICES OF MOTIONS**

- a) Naloxone Training in SD42

The Superintendent reported that the Board had received a privileged and confidential legal opinion on Naloxone training in SD42 and had an opportunity to discuss next steps.

The following motion was moved instead of the motion presented in the agenda package.

**Moved/Seconded**

THAT the Board of Education direct the Superintendent to investigate best practices amongst school districts including:

- 1. students receiving comprehensive naloxone training by the end of Grade 10. The education will include training on recognizing the signs of an opioid overdose, administering naloxone, and calling for emergency assistance;
- 2. access to naloxone by making it available in all schools, with clear procedures for its safe use by students and staff;
- 3. each campus has at least one staff member with formal and ongoing naloxone training;

AND FURTHER THAT the Superintendent implement appropriate practices for the protection of members of the school community and provide a report on implementation by January 2025.

**CARRIED**

**H. TRUSTEE REPORTS**

BCSTA Comprehensive School Health Working Group

Trustee Dumore highlighted the One Province, One Plan report coming in November.

Ridge Meadows Community Action Table

Trustee Dumore highlighted the presentation at the meeting and upcoming events.

District Parent Advisory Council

Trustee Yamamoto expressed appreciation for links to community events and food prepared by Chef Randle.

Youth Planning Table

Trustee Dumore shared staff updates, updated service hours, and upcoming events.

**I. QUESTION PERIOD**

A question was received regarding the Indigenous Education targeted funding surplus.

**J. OTHER BUSINESS**

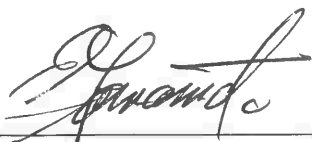
**K. ADJOURNMENT**

**Moved/Seconded**

THAT the Board adjourn the meeting.

**CARRIED**

The Public Board meeting adjourned at 7:37pm.



Elaine Yamamoto, Chairperson



Richard Rennie, Secretary Treasurer