



**PUBLIC MEETING  
OF THE BOARD OF EDUCATION**

District Education Office  
22225 Brown Avenue  
Maple Ridge BC V2X 8N6

Date: Wednesday, December 4, 2024  
Time: 6:00pm

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“Education is not preparation for life; education is life itself.” –John Dewey

**A G E N D A**

**A. OPENING PROCEDURES**

ITEM 1

1. Territory Acknowledgement
2. Call to Order
3. Correspondence
  - 2024-11-28 Letter from Board Chair to MLA Minister Beare re Congratulations and Invitation
  - 2024-11-28 Letter from Board Chair to MLA Mok re Congratulations and Invitation
  - 2024-11-28 Letter from Board Chair to B. D’Eith re Thank you
4. Approval of Agenda
5. Invitation for Public Input to matters on the Agenda - *Members of the public can provide input on decision items on the public meeting Agenda by emailing [board@sd42.ca](mailto:board@sd42.ca) by no later than 5:30pm on December 4, 2024. The email subject line should read: INPUT regarding Decision Item. All public input received will be shared with trustees electronically. This agenda item has a time limit of 10 minutes.*
6. Approval of Minutes

**B. PRESENTATIONS** - *Individuals and groups invited by the Board to make presentations on any subject pertinent to Board business. Time limits for individual presentations will be established to allow all speakers to present within the time limit for this item. This agenda item has a time limit of 20 minutes including questions; extension is at the discretion of the Board.*

1. BIPOC Student Forum

ITEM 2

**C. DELEGATIONS** – *the Board will receive delegations on any subject pertinent to Board business provided the item has been placed on the agenda by the Agenda Preparation Committee. Time limits for individual delegations will be established to allow all registered delegations to present within the time limit for this item. The Board will ordinarily receive for information the item presented and may take action after due deliberation. This agenda item has a time limit of 20 minutes including questions; extension is at the discretion of the Board.*

**D. DEFERRED ITEMS**

**E. DECISION ITEMS**

1. Chairperson
2. Superintendent of Schools
3. Secretary Treasurer
  - a) 2025/26 Preliminary Budget Process and Consultation Timeline ITEM 3
4. Board Committee Reports
  - a) Finance
    - i. First Quarter Financial Statements ITEM 4

- b) Facilities Planning
- c) Board Policy Development
- d) Education Advisory
- e) Indigenous Education Community Gathering
- f) Accessibility Advisory

5. Indigenous Education Council

**F. INFORMATION ITEMS**

1. Chairperson

- a) Trustee Appointments to Committees and Community Liaison Groups ITEM 5
- b) Trustee Liaison/Zones ITEM 6

2. Superintendent of Schools

- a) Superintendent's Update ITEM 7

3. Secretary Treasurer

4. Board Committee Reports

- a) Finance
- b) Facilities Planning
- c) Board Policy Development
- d) Education Advisory
- e) Indigenous Education Community Gathering
- f) Accessibility Advisory

5. Indigenous Education Council

**G. TRUSTEE MOTIONS AND NOTICES OF MOTIONS**

**H. TRUSTEE REPORTS**

1. BC School Trustees Association

- a) Bylaw Review Committee ITEM 8
- b) Fraser Valley Branch ITEM 9

2. Ridge Meadows Education Foundation ITEM 10

3. Culture Collective Network ITEM 11

4. City of Pitt Meadows Community Support & Accessibility Committee ITEM 12

5. Social Policy Advisory Committee ITEM 13

6. Transportation Advisory Committee ITEM 14

**I. QUESTION PERIOD**

ITEM 15

*Question period will be restricted to questions only – statements and debate will not be permitted. Questions, with the exception of Trustee questions, will be limited to one question per person. Members of the public can submit questions for the board by emailing them to [board@sd42.ca](mailto:board@sd42.ca) by no later than 5:30 pm on December 4, 2024. The email subject line should read: QUESTION PERIOD. All questions received before the start of the question period will be answered in the order they are received. This agenda item has a time limit of 10 minutes; extension is at the discretion of the board.*

**J. OTHER BUSINESS**

1. Public Disclosure of Closed Meeting Business

ITEM 16

**K. ADJOURNMENT**



**ITEM 1**

To: **Board of Education** From: Chairperson  
Elaine Yamamoto

Re: **OPENING PROCEDURES** Date: December 4, 2024  
(Public Board Meeting)

**Decision**

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1. *TERRITORY ACKNOWLEDGEMENT*

We would like to acknowledge that this meeting is taking place on the shared traditional and unceded territories of Katsie First Nation and Kwantlen First Nation. We welcome and recognize all First Nations, Métis, and Inuit students and families in our schools and community. We welcome and recognize the many different cultures that are represented in our schools and community.

2. *CALL TO ORDER*

3. *CORRESPONDENCE*

- 2024-11-28 Letter from Board Chair to MLA Minister Beare re Congratulations and Invitation (**Attachment A**)
- 2024-11-28 Letter from Board Chair to MLA Mok re Congratulations and Invitation (**Attachment B**)
- 2024-11-28 Letter from Board Chair to B. D’Eith re Thank you (**Attachment C**)

**RECOMMENDATION:**

**THAT the Board receive the correspondence for information.**

Attachments

4. *APPROVAL OF AGENDA*

**RECOMMENDATION:**

**THAT the Agenda be approved as circulated.**

5. *INVITATION FOR PUBLIC INPUT TO MATTERS ON THE AGENDA - Members of the public can provide input on decision items on the public meeting Agenda by emailing [board@sd42.ca](mailto:board@sd42.ca) by no later than 5:30 p.m. on December 4, 2024. The email subject line should read: INPUT regarding Decision Item. All public input received will be shared with trustees electronically. This agenda item has a time limit of 10 minutes.*

6. *APPROVAL OF MINUTES*

**RECOMMENDATION:**

**THAT the Minutes of the November 13, 2024 Public Board meeting be approved as circulated.**

**(Attachment D)**



November 28, 2024

**Lisa Beare, MLA**

104-20130 Lougheed Hwy.  
Maple Ridge, BC V2X 2P7  
Email: Lisa.Beare.MLA@leg.bc.ca

Dear Minister Beare,

**Re: Congratulations and Invitation**

On behalf of the Board of Education for Maple Ridge and Pitt Meadows, I would like to extend our sincere congratulations on your recent election and appointment as MLA for Maple Ridge-Pitt Meadows. We are thrilled to learn that you have been appointed as Minister of Education and Child Care.

Our board has long appreciated your understanding of public education as a cornerstone of a fair and just society. As you step into this new role, we are excited to continue working with you and know that you bring a history of fierce advocacy for our education system's needs. Your continued support will be essential to driving meaningful progress, and we are confident that through collaboration we can achieve the improvements necessary to benefit our students and community.

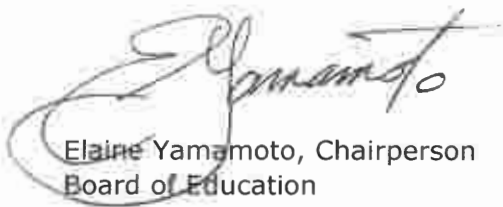
As you begin your new term, we look forward to advancing our advocacy on several critical provincial issues, including the recruitment and retention of qualified staff, the need for increased capital and deferred maintenance funding, and the importance of supporting inclusive education and student success.

Additionally, we seek your continued support in gaining clarity around the funding formula for Community Link Funding and in advocating for a review of the formula with the goal of increasing funding levels to better meet the needs of our schools.

We also appreciate your stewardship of the post-secondary feasibility study and eagerly await the results, which we hope will lead to improved access to post-secondary education opportunities for our graduates.

We look forward to the opportunity to meet with you and discuss how we can work together to address these key priorities for our district and community.

Sincerely,



Elaine Yamamoto, Chairperson  
Board of Education

Cc: The Board of Education, School District No. 42 (Maple Ridge-Pitt Meadows)  
Teresa Downs, Superintendent of Schools & CEO  
Richard Rennie, Secretary Treasurer



November 28, 2024

**Lawrence Mok, MLA**

102-23015 Dewdney Trunk Rd.  
Maple Ridge, BC V2X 3K9  
Email: Lawrence.Mok.MLA@leg.bc.ca

Dear Lawrence,

**Re: Congratulations and Invitation**

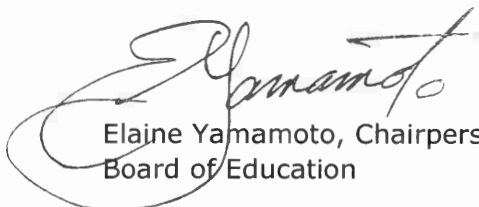
On behalf of the Board of Education for Maple Ridge and Pitt Meadows, I would like to extend our sincere congratulations on your recent election and appointment as MLA for Maple Ridge East and Critic for Skills Training and International Credentials.

Public education is a cornerstone of a fair and just society and requires the support of every member of the legislature. Our board is committed to advocating for continued support of our education system, and we recognize that your backing will be crucial in driving this progress. True improvement in education can only be achieved through collaboration, and we hope you will partner with us in championing the changes that will positively impact our students and community.

As you begin your new term as a Member of the Legislative Assembly, we would like to draw attention to several urgent issues that require immediate focus across the province. These include the recruitment and retention of qualified staff, the need for increased capital and deferred maintenance funding, and the importance of supporting inclusive education and student success. Our school district and community need your support as our MLA to amplify our voices and concerns and to prioritize the critical issues in our schools.

We would be honoured to meet with you to discuss how we can work together to address these and other key priorities of our district. As you settle into your new role, we hope you will consider public education a top priority for reform.

Sincerely,



Elaine Yamamoto, Chairperson  
Board of Education

Cc: The Board of Education, School District No. 42 (Maple Ridge-Pitt Meadows)  
Teresa Downs, Superintendent of Schools & CEO  
Richard Rennie, Secretary Treasurer



November 28, 2024

**Bob D'Eith**

Email: [REDACTED]

Dear Bob,

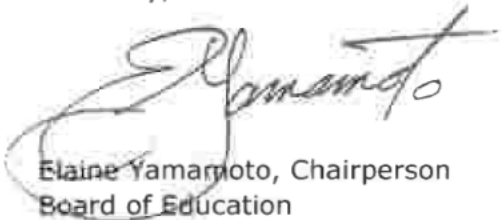
**Re: Thank you for your support**

On behalf of the Board of Education for Maple Ridge and Pitt Meadows, I would like to thank you for your years of support as our MLA for Maple Ridge East.

Our board has long appreciated your understanding of public education as a cornerstone of a fair and just society. Your fierce advocacy for our community and the education system has been recognized by your legislative colleagues as impactful and noteworthy.

I would like to wish you all the best wherever your new adventures may lead you.

Sincerely,



Elaine Yamamoto, Chairperson  
Board of Education

Cc: The Board of Education, School District No. 42 (Maple Ridge-Pitt Meadows)



**MINUTES OF THE  
PUBLIC BOARD OF EDUCATION MEETING  
Wednesday, November 13, 2024 (6:00 PM)  
Boardroom, District Education Office**

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**IN ATTENDANCE:**

Chairperson – Elaine Yamamoto  
Vice Chairperson – Kim Dumore  
Trustee – Hudson Campbell  
Trustee – Gabriel Liosis  
Trustee – Pascale Shaw  
Trustee – Katie Sullivan  
Trustee – Mike Murray

Superintendent – Teresa Downs  
Secretary Treasurer – Richard Rennie  
Deputy Superintendent – Cheryl Schwarz  
Assistant Secretary Treasurer – Iris Mo  
Senior Manager, Communications – Irena Pochop  
Executive Coordinator – Rebecca Lyle

GUESTS:

Steve Wiebe, Principal, District Alternate School and Trades and Partnerships  
Brad Dingler, District Partnerships and Trades Programs Coordinator, District Alternate School

**A. OPENING PROCEDURES**

1. Territory Acknowledgement

The Chairperson acknowledged that this meeting is taking place on the shared traditional and unceded territories of Katzie First Nation and Kwantlen First Nation. The Chairperson welcomed and recognized all First Nations, Métis, and Inuit students and families in our schools and community. The Chairperson welcomed and recognized the many different cultures that are represented in our schools and community.

2. Call to Order

The Chairperson called the Public Board meeting to order at 6:05pm.

The Chairperson welcomed and thanked everyone for attending.

**B. ANNUAL ORGANIZATIONAL MEETING MATTERS**

1. Annual Report of Chairperson

Chairperson Yamamoto presented the Annual Report of the Chairperson, reporting on the Board's key strategic initiatives for 2023/24.

**Moved/Seconded**

THAT the Board receive the Annual Report of the Chairperson for information.

**CARRIED**

2. Election of Board Officers/Nomination and Election

**Moved/Seconded**

THAT the Board approve the Trustee Elections proceedings in accordance with Procedure 2915.1: Trustee Elections – Chairperson and Vice-Chairperson.

**CARRIED**



**Moved/Seconded**

THAT the Board proceed to elect a new Chairperson and Vice-Chairperson following the nomination and election procedure.

**CARRIED**

The Secretary Treasurer became the Chairperson pro-tem for the election of Chairperson and Vice-Chairperson.

The Secretary Treasurer called for nominations for Chairperson of the Board for a one-year term. A seconder was not required for nominations.

**Trustee Murray nominated Trustee Yamamoto.**

There were no further nominations. The Secretary Treasurer asked Trustee Yamamoto if she accepted the nomination.

**Trustee Yamamoto Accepted the nomination.**

The Secretary Treasurer called for a second time for nominations for Chairperson of the Board for a one-year term. The Secretary Treasurer called for a third and final time for nominations for the position of Chairperson of the Board. There were no other nominations.

It was then announced by acclamation that the duly elected Chairperson of the Board of Education of School District No. 42 (Maple Ridge-Pitt Meadows) for a one-year period ending November 2025 is **Trustee Yamamoto**.

The Secretary Treasurer called for nominations for the position of Vice-Chairperson of the Board for a one-year term. A seconder was not required for nominations.

**Trustee Campbell nominated Trustee Dumore.**

There were no further nominations. The Secretary Treasurer asked Trustee Dumore if she accepted the nomination.

**Trustee Dumore Accepted the nomination.**

The Secretary Treasurer called for a second time for nominations for Vice-Chairperson for a one-year term. The Secretary Treasurer called for a third and final time for nominations for Chairperson for a one-year term. There were no other nominations.

It was then announced by acclamation that the duly elected Vice-Chairperson of the Board of Education of School District No. 42 (Maple Ridge-Pitt Meadows) for a one-year period ending November 2025 is **Trustee Dumore**.

3. Remarks of Board Chairperson and Vice-Chairperson

The Board Chairperson and Vice-Chairperson thanked everyone.

### **C. OPENING PROCEDURES: ORDINARY BUSINESS MEETING MATTERS**

#### 1. Correspondence

- Letter from Board Chair to Ministry re Request to Carry Forward Under Expended 2023-24 Indigenous Education Funds

#### **Moved/Seconded**

THAT the Board receive the correspondence for information.

#### **CARRIED**

#### 2. Approval of Agenda

#### **Moved/Seconded**

THAT the Agenda be approved as circulated.

#### **CARRIED**

#### 3. Invitation for Public Input to matters on the Agenda

The Chairperson advised that members of the public were able to provide input on decision items on the Agenda by emailing [board@sd42.ca](mailto:board@sd42.ca) by no later than 5:30 pm on November 13, 2024.

No public input was received.

### **D. APPROVAL OF MINUTES**

#### **Moved/Seconded**

THAT the Minutes of the October 16, 2024, Public Board Meeting be approved as circulated.

#### **CARRIED**

### **E. PRESENTATIONS**

#### 1. Trades Programs

Brad Dingler, District Partnerships and Trades Programs Coordinator, and Steve Wiebe, Principal of Alternate Education and Trades and Partnerships, presented to the board on the Skilled Trades Partnership programs in the Maple Ridge – Pitt Meadows School District.

#### **Moved/Seconded**

THAT the Board receive for information the presentation on the Trades Programs.

#### **CARRIED**

### **F. DELEGATIONS**

### **G. DEFERRED ITEMS**

### **H. DECISION ITEMS**

1. Chairperson

a) Board of Education Annual Work Plan

The Secretary Treasurer reported that the proposed annual work plan for the board has been carefully designed to align with both the approved board meeting schedule and the Board's Operational Plan.

**Moved/Seconded**

THAT the Board approve the proposed Board of Education Annual Work Plan for posting on the school district website.

**CARRIED**

b) BCSTA Survey regarding Non-Voting Student Delegates at BCSTA's Annual General Meeting

The Board Chairperson introduced the motion and Trustee Liosis provided the background of the motion, the BCSTA report, and the BCSTA survey to be completed by November 29, 2024.

**Moved/Seconded**

THAT the Board authorize the Board Chairperson to work with Trustee Liosis to complete the survey, based on the feedback collected, and submit the survey to the BCSTA on the Board's behalf by November 29, 2024.

**CARRIED**

2. Superintendent of Schools
3. Secretary Treasurer
4. Board Committees and Advisory Committee Reports

- a) Finance
- b) Facilities Planning
- c) Board Policy Development
- d) Education Advisory
- e) Indigenous Education Advisory
- f) Accessibility Advisory

5. Indigenous Education Council

**I. INFORMATION ITEMS**

1. Chairperson
2. Superintendent of Schools

a) Superintendent's Update

The Superintendent presented information on the following topic:

- Literacy

**Moved/Seconded**

THAT the Board receive the Superintendent's Update, for information.

**CARRIED**

3. Secretary Treasurer
4. Board Committees and Advisory Committee Reports
  - a) Finance
  - b) Facilities Planning
  - c) Board Policy Development

- i. Policies for Consultation

The Superintendent reported that the Board Policy Development Committee met, reviewed, and is proposing updates to the following policies outlined in the agenda package: Policy 9510: Flags of Canada and British Columbia, Policy 9430: Physical Restraint and Seclusion in School Settings and the proposal to retire Policy 8220: School Day. Input from education partners and the public is invited from November 14, 2024 to noon on January 6, 2025. The Board Policy Development Committee will review all the input received before the policies are presented to the Board for approval on February 12, 2025.

**Moved/Seconded**

THAT the Board receive the following items for information and continuation of the consultation process:

- Draft of policy 9510: Flags of Canada and British Columbia,
- Draft of policy 9430: Physical Restraint and Seclusion in School Settings, and
- The proposal to retire policy 8220: School Day.

**CARRIED**

- d) Education Advisory
- e) Indigenous Education Advisory
- f) Accessibility Advisory

5. Indigenous Education Council

**J. TRUSTEE MOTIONS AND NOTICES OF MOTIONS**

- a) BC Games Joint Advocacy Letter

Trustee Dumore reported that while the BC Games provide significant benefits, they also impose substantial costs on the school districts that host them. As a result, a review and restructuring of the funding model is being proposed to the Ministry of Tourism, Arts, Culture and Sport's. A proposed joint advocacy letter to the Ministry has been prepared by boards of education for School Districts 42, 73, and 67 to address this issue.

**Moved/Seconded**

THAT the Board of Education approve and endorse the proposed advocacy letter to the Minister of Tourism, Arts, Culture and Sport, jointly with School Districts 73 and 67, calling for a review and restructuring of the funding model for the BC Summer and Winter Games.

**CARRIED**

**K. TRUSTEE REPORTS**

BCSTA Bylaw Review

Trustee Liosis had no additional comments.

BCSTA Provincial Council

Trustee Liosis shared that Trustee Murray gave an engaging presentation at the meeting.

District Parent Advisory Council

Trustee Shaw shared that parents of French immersion students are provided an opportunity to learn French.

Ridge Meadows Education Foundation

Trustee Murray had no additional comments.

City of Maple Ridge, Parks, Recreation and Culture Advisory

Trustee Murray highlighted the fees and charges adjustments for the coming year.

Ridge Meadows Overdose Community Action Team

Trustee Shaw shared that the winter shelter at the Ridge church will be open until April 30, 2025.

**L. QUESTION PERIOD**

No questions were received.

**M. OTHER BUSINESS**

**N. ADJOURNMENT**

**Moved/Seconded**

THAT the Board adjourn the meeting.

**CARRIED**

The Public Board meeting adjourned at 8:13pm.

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Elaine Yamamoto, Chairperson

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Richard Rennie, Secretary Treasurer



**ITEM 2**

To: **Board of Education**

From: Deputy Superintendent  
Cheryl Schwarz

Re: **BIPOC STUDENT FORUM  
PRESENTATION**

Date: December 4, 2024  
(Public Board Meeting)

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**Information**

**BACKGROUND:**

The Deputy Superintendent, Cheryl Schwarz, will provide a presentation on the BIPOC (Black, Indigenous, and People of Color) Student Forum.

**RECOMMENDATION:**

**THAT the Board receive for information the presentation on the BIPOC Student Forum.**



**ITEM 3**

To: **Board of Education**

From: Secretary Treasurer  
Richard Rennie

Re: **2025/26 PRELIMINARY BUDGET  
PROCESS AND CONSULTATION  
TIMELINE**

Date: December 4, 2024  
(Public Board Meeting)

**Decision**

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**BACKGROUND/RATIONALE:**

In accordance with the *School Act*, school districts in the province must approve a balanced budget and submit it to the Ministry of Education and Child Care by June 30, 2025.

School District No. 42 (Maple Ridge – Pitt Meadows) will finalize base budget estimates for 2025/26 after the 2025/26 Operating Grant is announced by the Ministry of Education and Child Care on or before March 15, 2025.

The proposed 2025/26 Preliminary Budget Process and Consultation Timeline (**Attachment A**) shows the proposed schedule of meetings dedicated to sharing the Board’s budget information with partner groups and the public as well as receiving budget balancing proposals and feedback on proposed budget balancing options.

Once approved, this information will be posted on the school district website at <https://www.sd42.ca/board-of-education/budget-process/>.

**RECOMMENDATION:**

**THAT the Board approve the proposed 2025/26 Preliminary Budget Process and Consultation Timeline.**

2025/26 Preliminary Budget Process and Consultation Timeline

|  |  |
|--|--|
| Wednesday, December 4, 2024                        | <p><b>Public Board Meeting</b></p> <ul style="list-style-type: none"> <li>• Presentation and approval of the Proposed Budget Process and Consultation Timeline</li> </ul>  |
| Wednesday, February 12, 2025                       | <p><b>Public Board Meeting</b></p> <ul style="list-style-type: none"> <li>• Presentation of projected enrolments for 2025/26, 2026/27, 2027/28, 2028/29</li> </ul>   |
| Wednesday, February 12, 2025                       | <p><b>Public Board Meeting</b></p> <ul style="list-style-type: none"> <li>• Presentation and Board approval of the 2024/25 Amended Annual Budget</li> </ul>  |
| Wednesday, March 5, 2025                           | <p><b>Finance Committee of the Whole Meeting</b></p> <ul style="list-style-type: none"> <li>• Presentation of the 2025/26 draft preliminary budget estimates</li> <li>• Consultation with partner groups on budget priorities</li> <li>• Consultation with students on budget priorities</li> </ul>  |
| Tuesday, April 1, 2025 *                           | <p><b>Indigenous Education Council Budget Consultation</b></p> <ul style="list-style-type: none"> <li>• Presentation of the 2025/26 draft preliminary budget estimates</li> <li>• Co-construct on budget priorities for targeted funds for Indigenous Education</li> <li>• Consultation on budget priorities for non-targeted funds</li> </ul> |
| Wednesday, April 16, 2025                          | <p><b>Public Board Meeting</b></p> <ul style="list-style-type: none"> <li>• Presentation of the Proposed 2025/26 Preliminary Budget</li> </ul>   |
| Thursday, April 17 to<br>Wednesday, April 23, 2025 | <p><b>Online Budget Survey</b></p> <ul style="list-style-type: none"> <li>• Online budget survey on the Proposed 2025/26 Preliminary Budget</li> </ul>   |
| Tuesday, April 22, 2025 *                          | <p><b>Indigenous Education Council Budget Approval and Consultation</b></p> <ul style="list-style-type: none"> <li>• Approval of the proposed 2025/26 spending plans for targeted funds</li> <li>• Feedback on the Proposed 2025/26 Preliminary Budget for non-targeted funds</li> </ul>   |
| Wednesday, April 23, 2025                          | <p><b>Finance Committee of the Whole</b></p> <ul style="list-style-type: none"> <li>• Public and partner group input on the Proposed 2025/26 Preliminary Budget</li> </ul>   |
| Wednesday, April 30, 2025                          | <p><b>Public Board Meeting</b></p> <ul style="list-style-type: none"> <li>• Approval of 2025/26 Budget Balancing Proposals</li> <li>• Receipt of approved 2025/26 spending plans for targeted Indigenous Education funds</li> <li>• Adoption of the 2025/26 Preliminary Budget</li> </ul>  |

*\* Note: Timing of meetings with the Indigenous Education Council presented in this table is tentative and may change once the Council has been established.*





**ITEM 4**

To: **Board of Education**

From: Finance Committee of the Whole

Re: **2024/25 FIRST QUARTER FINANCIAL STATEMENTS**

Date: December 4, 2024  
(Public Board Meeting)

**Decision**

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**BACKGROUND/RATIONALE**

On May 1, 2024, the Board approved the 2024/25 preliminary budget bylaw for the operating, special purpose, and capital funds. Subsequently, the Board has approved the following amended budget changes for 2024/25 which have been incorporated into the 2024/25 first quarter financial statements:

- Appropriation of the 2023/24 operating surplus for inclusion in the 2024/25 amended budget, through the Board's approval of the 2023/24 audited financial statements on September 18, 2024.
- Spending plan for inclusion of the 2023/24 targeted Indigenous Education funding surplus of \$233,975, approved by the Board on October 16, 2024.

This quarterly report and the attached financial statements (**Attachment A**) present the operating, special purpose and capital fund actual financial results for the three months ended September 30, 2024, the operating fund projected results to June 30, 2025, and comparative figures for the 2024/25 amended budget. The 2024/25 projections include the impact of September 30, 2024 enrolment driven changes. The 2024/25 amended budget includes budget changes approved by the Board up to October 16, 2024.

The format of the reports reflects the annual financial statements presentation as defined by the Ministry of Education and Child Care (MECC), specifically Schedules 2A, 2B, 3A and 4.

The following is a descriptive analysis of the projected changes to the revenue and expenditure estimates used in the 2024/25 amended annual budget to the end of the fiscal year.

**OPERATING FUND**

**Revenue – \$2.25M increase**

**MECC Operating Grants – \$2.25M increase**

The operating grant from the MECC is estimated to be \$2.25M higher than budget due to changes in student enrolment reported at September 30, 2024 as outlined in the table on the following page.

| MECC Operating Grant                             | Preliminary Budget |                       | Actual Enrolment |                       | Change      |                     |
|--|--------------------|-----------------------|------------------|-----------------------|-------------|---------------------|
|  | Enrolment          | Funding               | Enrolment        | Funding               | Enrolment   | Funding             |
| <b>July 2024 Enrolment Count</b>                 |                    |                       |                  |                       |             |                     |
| Grade 1-7  | 480                | \$ 122,400            | 533              | \$ 135,915            | 53          | \$ 13,515           |
| Grade 8-9  | 330                | 84,150                | 305              | 77,775                | (25)        | (6,375)             |
| Grade 10-12                                      | 480                | 242,400               | 765              | 386,325               | 285         | 143,925             |
| Supplemental                                     |                    | 138,933               |                  | 216,144               | -           | 77,211              |
| <b>Total Summer Learning</b>                     | <b>1,290</b>       | <b>587,883</b>        | <b>1,603</b>     | <b>816,159</b>        | <b>313</b>  | <b>228,276</b>      |
| <b>September 2024 Enrolment Count</b>            |                    |                       |                  |                       |             |                     |
| Standard schools                                 | 16,220             | 144,601,300           | 16,140           | 143,891,443           | (80)        | (709,857)           |
| Continuing education                             | 2                  | 17,830                | 2                | 17,830                | -           | -                   |
| Alternate schools                                | 255                | 2,273,325             | 294              | 2,621,010             | 39          | 347,685             |
| Online learning                                  | 20                 | 144,000               | 14               | 101,700               | (6)         | (42,300)            |
| Home schooling                                   | 20                 | 5,000                 | 21               | 5,250                 | 1           | 250                 |
| Course challenges                                | 35                 | 9,765                 | 35               | 9,765                 | -           | -                   |
| <b>Total September Enrolment Based Funding</b>   | <b>16,552</b>      | <b>147,051,220</b>    | <b>16,507</b>    | <b>146,646,998</b>    | <b>(46)</b> | <b>(404,222)</b>    |
| <b>September 2024 Unique Student Needs</b>       |                    |                       |                  |                       |             |                     |
| Inclusive Education - Level 1                    | 12                 | 608,760               | 15               | 760,950               | 3           | 152,190             |
| Inclusive Education - Level 2                    | 1,080              | 25,995,600            | 1,169            | 28,137,830            | 89          | 2,142,230           |
| Inclusive Education - Level 3                    | 365                | 4,438,400             | 388              | 4,718,080             | 23          | 279,680             |
| English language learning                        | 1,642              | 2,947,390             | 1,592            | 2,857,640             | (50)        | (89,750)            |
| Indigenous education                             | 1,423              | 2,518,710             | 1,389            | 2,458,530             | (34)        | (60,180)            |
| Adult education                                  | 28                 | 159,320               | 28               | 157,903               | (0)         | (1,417)             |
| Equity of opportunity (vulnerable students)      |                    | 499,444               |                  | 499,444               | -           | -                   |
| <b>Total Supplement for Unique Student Needs</b> | <b>4,550</b>       | <b>37,167,624</b>     | <b>4,581</b>     | <b>39,590,377</b>     | <b>31</b>   | <b>2,422,753</b>    |
| <b>Total MECC Operating Grant</b>                |                    | <b>\$ 184,806,727</b> |                  | <b>\$ 187,053,534</b> |             | <b>\$ 2,246,807</b> |

\* This table does not include operating grant funding that is not driven by enrolment up to September 30, 2024

The Summer Learning grant was \$0.23M higher than budget, with the primary growth from students in grades 10-12. September enrolment-based standard schools funding was \$0.71M lower than budget primarily due to lower kindergarten enrolment, partially offset by a \$0.35M increase in funding for Alternate schools, and online learning was \$0.04M lower than budget. September unique student needs funding was \$2.42M higher than budget, primarily due to an increase in inclusive education enrolment for students with disabilities and diverse abilities.

**Operating Fund Expenses – \$2.28M increase**

**Salaries and Benefits – \$2.04M increase**

Teacher salaries are estimated to be \$0.37M lower than budget due to a decrease of \$0.54M related to lower than projected September student enrolment (impacting 5.233 teacher FTE) offset by an increase in Summer Learning costs of \$0.17M.

Educational assistant salaries are \$1.86M higher than budget due a 30.838 FTE increase of education assistant staffing costing \$1.29M plus a \$0.57M addition to the instructional bank to support the higher than anticipated enrolment of students with disabilities and diverse abilities.

Substitute and benefit costs have been adjusted to reflect the above staffing changes.

**Services and Supplies – \$0.25M increase**

Services and Supplies are estimated to be \$0.25M higher than budget due to enrolment-driven increases of \$0.03M, a \$0.17M increase in provincially contractual professional development for teachers, and a \$0.05M increase in the annual Schools Protection Program premium.

**Net Operating Deficit – \$0.03M**

The increase in operating revenue (\$2.25M) and overall increase in operating expenses (\$2.28M) results in a net projected operating deficit of \$0.03M.

**SPECIAL PURPOSE FUNDS**

Special Purpose Funds include funds received from the MECC and other sources that have restrictions on how the funds are to be spent. Major Special Purpose Funds that continue in 2024/25 include the Classroom Enhancement Funds (CEF), School Generated Funds, Feeding Futures Fund, CommunityLINK, Official Languages in Education Programs, Learning Improvement Fund, Dual Credit funds and Annual Facilities Grant.

The new MECC funded Dual Credit Expansion Fund of \$0.19M has been established for 2024/25 and is reflected as a special purpose fund in these financial statements along with projected expenses.

During the first quarter of 2024/25, \$5.22M in special purpose contributions was received and \$3.37M was spent. At September 30, 2024, \$4.28M remains available for future expenditures.

The projected annual results to June 30, 2025 reflects a total funding of \$32.68M to be received, projected expenses of \$32.47M in expenses, and \$0.21M in capital asset purchases.

**Classroom Enhancement Fund – Staffing**

The school district has made a submission in October 2024 to the MECC for additional Classroom Enhancement Funding (CEF) to reflect the actual additional teacher staffing required to meet collective agreement ratios for non-enrolling teachers and best efforts for classroom teachers. The additional funding required is summarized in the following table and all of this staffing has already been allocated to schools. If the required funding is not provided by the MECC, the shortfall will have to be addressed through staffing reductions and use of contingency reserve funds. The total number of teachers required is 6.892 FTE and \$1.04M higher than budget.

| <b>Classroom Enhancement Fund Staffing</b>                            | <b>FTE</b>   | <b>Amount</b>       |
|---|--------------|---------------------|
| Elementary classroom teachers   | 79.664       | \$ 9,880,605        |
| Secondary classroom teachers  | 60.571       | 7,512,500           |
| Non-enrolling teachers  | 50.697       | 6,287,847           |
| Total CEF required to meet restored collective agreement requirements | 190.932      | 23,680,952          |
| Total CEF reflected in the preliminary budget                         | 184.040      | 22,645,252          |
| <b>Additional CEF required</b>  | <b>6.892</b> | <b>\$ 1,035,700</b> |

**Classroom Enhancement Fund – Remedies**

A submission to the MECC will be made in November 2024 with the estimated cost of remedies for the month of October 2024 which will be used by the MECC to project the cost through to the end of the fiscal year for purposes of setting the estimated December 2024 special purpose grant. These estimates for remedies are not reflected in the attached first quarter financial statements.

**CAPITAL FUND**

The net book value of capital assets is \$220.60M at September 30, 2024 which represents \$41.55M net investment in sites; \$167.22M in buildings; and \$11.82M in furniture and equipment, vehicles, computer software and hardware. This net book value represents the historical cost of all school district capital assets less accumulated amortization of depreciable asset after acquisition; it does not reflect current market value to sell or replace the assets.

During the first quarter of 2024/25, \$2.98M (representing \$2.28M Bylaw Capital received from the MECC, and \$0.70M Local Capital Reserve funds) has been spent on capital projects in progress as follows:

- Annual Facility Grant funded projects (\$1.17M)
- New classrooms setup (\$0.67M)

- Eric Langton Elementary seismic replacement and expansion (\$1.09M)
- Garibaldi Secondary Food Infrastructure (\$0.02M)
- Other small capital projects (\$0.03M)

The MECC Restricted Capital Fund balance was \$1.32M at September 30, 2024, of which \$1.18M is allocated for the Eric Langton Elementary seismic replacement and expansion project and \$0.14M is allocated to the Pitt Meadows Secondary seismic replacement project. The MECC approved funding for the Pitt Meadows Secondary seismic replacement project in August 2024.

The Other Provincial Capital Fund balance was \$1.94M at September 30, 2024, and reflects new child care space capital funding (\$1.77M) for the new Eric Langton Elementary replacement school site plus prior years' accumulated interest allocations (\$0.17M) which is restricted to child care capital projects.

The Land Capital Restricted Fund was \$3.09M at September 30, 2024 and is comprised of school site acquisition charges which may be used only to purchase ministry approved sites for new schools.

### Local Capital

The Board's Local Capital fund is comprised of previous years' available operating surpluses, which have been transferred to Local Capital with Board approval, and proceeds from the disposal of land. Capital asset additions funded locally are reported in the Local Capital fund.

At September 30, 2024, significant locally funded project balances include new classroom setup (\$1.75M), information technology capital plan (\$2.60M), and renewal of other facilities (\$1.11M). The local capital fund also contains the contingency reserve of \$2.11M.

The following table summarizes the Board approved uses of Local Capital and the contingency reserve balances, and changes in these balances for the period.

| Local Capital Fund                     | Balance at Jun 30, 2024 | Preliminary Budget Transfer July 1, 2024 | Contributions    | Recoveries from MECC | Spending            | Balance at Sep 30, 2024 |
|--|-------------------------|--|------------------|----------------------|---------------------|-------------------------|
| Board Approved Uses of Local Capital   |                         |  |                  |                      |                     |                         |
| Emergency preparedness                 | \$ 11,636               | \$ -                                     | \$ -             | \$ -                 | \$ -                | \$ 11,636               |
| New classroom setup                    | 2,448,450               |  |                  |                      | (702,084)           | 1,746,366               |
| Childcare capital                      | 132,737                 | 54,520                                   |                  |                      | (14,505)            | 172,752                 |
| Capital planning                       | 201,125                 |  |                  | 304,055              | (18,634)            | 486,546                 |
| HVAC upgrades                          | 504,373                 |  |                  |                      | (6,858)             | 497,515                 |
| Other sustainability upgrades          | 336,202                 |  | 70,287           |                      | (4,970)             | 401,519                 |
| Elementary school capital contribution | 700,000                 |  |                  |                      | -                   | 700,000                 |
| Virtual boardroom                      | 11,225                  |  |                  |                      | -                   | 11,225                  |
| Facilities equipment and vehicles      | 35,405                  | 178,873                                  |                  |                      | (34,761)            | 179,517                 |
| Information technology capital plan    | 1,806,445               | 847,039                                  |                  |                      | (57,811)            | 2,595,673               |
| Renewal of other facilities            | 1,114,987               |  |                  |                      | -                   | 1,114,987               |
|  | 7,302,585               | 1,080,432                                | 70,287           | 304,055              | (839,623)           | 7,917,736               |
| Contingency Reserve                    | 2,110,014               |  |                  |                      |                     | 2,110,014               |
| <b>Total Local Capital Fund</b>        | <b>\$ 9,412,599</b>     | <b>\$ 1,080,432</b>                      | <b>\$ 70,287</b> | <b>\$ 304,055</b>    | <b>\$ (839,623)</b> | <b>\$ 10,027,750</b>    |

The capital planning balance of \$0.49M represents the Board approved allocation of \$0.65M less accumulated spending of \$0.16M for project definition reports (PDR) including the spending of \$0.10M for the Harry Hooge Elementary seismic upgrade and addition project PDR and \$0.06M for prefabricated classroom addition feasibility studies, which are recoverable from the MECC if and when funding for the capital projects is approved. The district cost of \$0.30M capital planning for the Pitt Meadows Secondary seismic replacement PDR was reimbursed by the MECC following the project's approval in August 2024.

## **Contingency Reserve**

The Board is responsible for ensuring the district is protected financially from extraordinary circumstances that would negatively impact school district operations and the education of students. To discharge this responsibility, the Board has established a contingency reserve from the available operating surplus, which will be used to mitigate any negative impact such circumstances might cause.

Existing school district budgets are not sufficient to support the procurement or timely replacement of school district assets. The budget required to complete the building maintenance projects identified through facility condition assessments far exceeds the annual facilities grant and the capital funding for building enhancement projects received by the school district. This means that the deferred maintenance for school district facilities continues to grow and the facility condition index for school district facilities continues to deteriorate.

Major equipment failures must be covered by the contingency reserve. These include, but are not limited to, the following: building envelope remediation, roof repairs or replacement, boiler replacements, server replacements, shop equipment replacements. In addition, the Board is responsible for any cost overruns incurred on MECC funded capital projects, and this is the only fund available to cover such costs.

The Board policy requires that a contingency reserve of at least 1% of operating expenses and not exceeding 3% of operating expenses shall be maintained (\$2.11M to \$6.33M of the preliminary budget). The current balance of \$2.11M equates to 1.00% of preliminary budget operating expenses.

## **RISKS TO PROJECTIONS**

### **Revenue**

The provincial operating grant included in these estimates may not be the same as the operating grant distributed by the MECC for 2024/25. The main factors that create variances of provincial funding are actual funded enrolment at February and May 2025, Classroom Enhancement Fund allocations, and other provincial funding announcements made during the remainder of 2024/25.

### **Expense**

The salaries and benefits estimates are based on estimated average salaries for teachers, specific salaries for other employee groups, and known benefit rate changes. Actual average salary costs will vary from the estimated average salaries.

These estimates assume that all costs related to the implementation of the restored Maple Ridge Teachers' Association collective agreement language will be fully funded by the MECC through the Classroom Enhancement Fund.

On September 4, 2024, the BC Public School Employers' Association (BCPSEA) announced a change in direction regarding access to Employment Standards Act paid sick leave for casual employees, including teachers teaching on call and casual education assistants, whereby they may be eligible for paid illness or injury leave if they are offered a shift but must decline because they are ill or injured. BCPSEA will be working with the unions to determine retroactive liability arising from the decision. The impact of this change in BCPSEA advise is not yet known and not reflected in the first quarter financial statements.

Changes in weather patterns, delays in the implementation of the Energy Management Plan, and unexpected utilities cost increases may result in increased utilities costs that may have to be funded from the contingency reserve.

### **Capital Projects**

Due to their magnitude, capital projects have the potential to significantly impact the financial position of the school district. There is no process to assess the risk of the entire capital program; individual project risk assessments must be done on a continuous basis. Project agreements with

the MECC contain contingencies to mitigate financial risk. Smaller projects consider contingency requirements when building the overall project budget and are managed internally. Finally, the contingency reserve for local capital of \$2.11M is available to mitigate risk for capital projects.

Major capital projects in progress and valued > \$1M are outlined in the following table:

| <b>Project Name</b>       | <b>Project Type</b>               | <b>Project Cost</b>   |
|---------------------------|-----------------------------------|-----------------------|
| Pitt Meadows Secondary    | Seismic Replacement               | \$ 143,883,931        |
| Eric Langton Elementary   | Seismic Replacement and Expansion | 48,857,528            |
| Golden Ears Elementary    | 8 Prefabricated Classrooms        | 12,000,000            |
| Blue Mountain Elementary  | 5 Prefabricated Classrooms        | 7,500,000             |
| <b>Total Project Cost</b> |                                   | <b>\$ 212,241,459</b> |

**RECOMMENDATION**

**THAT the Board approve the 2024/25 First Quarter Financial Statements.**

Attachment

**School District No. 42 (Maple Ridge-Pitt Meadows)**  
**Schedule of Changes in Operating Fund**  
**Period Ended September 30, 2024**

|  | 2024/25<br>Current<br>Budget | Actual<br>to<br>Sep 30, 2024 | Projected<br>Oct to<br>Jun 30, 2025 | Projected to<br>Jun 30, 2025 | Variance from<br>Budget |
|--|------------------------------|------------------------------|-------------------------------------|------------------------------|-------------------------|
|  | \$                           | \$                           | \$                                  | \$                           | \$                      |
| <b>Operating Revenue by Source</b>                           |                              |                              |                                     |                              |                         |
| Grants   |                              |                              |                                     |                              |                         |
| Provincial Grants - Ministry of Education and Child Care     | 191,626,007                  | 21,796,472                   | 172,076,342                         | 193,872,814                  | 2,246,807               |
| Local Education Agreement (LEA) Recovery                     | (491,472)                    | (55,779)                     | (435,693)                           | (491,472)                    | -                       |
| Other Ministry of Education and Child Care Grants            | 3,318,364                    | 382,490                      | 2,935,874                           | 3,318,364                    | -                       |
| Provincial Grants - Other                                    | 300,800                      | 35,925                       | 264,875                             | 300,800                      | -                       |
| Federal Grants   | 319,910                      | 105,192                      | 214,718                             | 319,910                      | -                       |
| <b>Total Grants</b>  | <b>195,073,609</b>           | <b>22,264,300</b>            | <b>175,056,116</b>                  | <b>197,320,416</b>           | <b>2,246,807</b>        |
| Tuition  | 11,435,010                   | 1,877,884                    | 9,557,126                           | 11,435,010                   | -                       |
| Other Revenue  | 650,025                      | 295,448                      | 354,577                             | 650,025                      | -                       |
| LEA - Direct Funding from First Nations                      | 491,472                      | 74,032                       | 417,440                             | 491,472                      | -                       |
| Rentals & Leases   | 809,844                      | 214,436                      | 595,408                             | 809,844                      | -                       |
| Investment Income  | 1,662,500                    | 656,622                      | 1,005,878                           | 1,662,500                    | -                       |
| <b>Total Other Revenue</b>                                   | <b>15,048,851</b>            | <b>3,118,421</b>             | <b>11,930,430</b>                   | <b>15,048,851</b>            | <b>-</b>                |
| <b>Total Operating Revenue</b>                               | <b>210,122,460</b>           | <b>25,382,721</b>            | <b>186,986,546</b>                  | <b>212,369,267</b>           | <b>2,246,807</b>        |
| <b>Operating Expense by Type</b>                             |                              |                              |                                     |                              |                         |
| Salaries   |                              |                              |                                     |                              |                         |
| Teachers   | 90,199,849                   | 10,001,387                   | 79,827,330                          | 89,828,717                   | 371,132                 |
| Principals and Vice Principals                               | 9,849,018                    | 2,528,853                    | 7,320,165                           | 9,849,018                    | -                       |
| Educational Assistants                                       | 24,385,097                   | 2,949,934                    | 23,298,502                          | 26,248,436                   | (1,863,339)             |
| Support Staff  | 15,082,702                   | 2,932,008                    | 12,150,694                          | 15,082,702                   | -                       |
| Other Professionals  | 7,672,162                    | 1,702,983                    | 5,969,179                           | 7,672,162                    | -                       |
| Substitutes  | 7,189,013                    | 571,781                      | 6,691,695                           | 7,263,476                    | (74,463)                |
| <b>Total Salaries</b>  | <b>154,377,841</b>           | <b>20,686,945</b>            | <b>135,257,565</b>                  | <b>155,944,511</b>           | <b>(1,566,670)</b>      |
| Employee Benefits  | 40,668,068                   | 5,750,123                    | 35,387,180                          | 41,137,302                   | (469,234)               |
| <b>Total Salaries and Benefits</b>                           | <b>195,045,909</b>           | <b>26,437,068</b>            | <b>170,644,745</b>                  | <b>197,081,813</b>           | <b>(2,035,904)</b>      |
| Services and Supplies  |                              |                              |                                     |                              |                         |
| Services   | 7,427,606                    | 2,179,925                    | 5,258,597                           | 7,438,522                    | (10,916)                |
| Student Transportation                                       | 757,960                      | 77,293                       | 731,894                             | 809,187                      | (51,227)                |
| Professional Development and Travel                          | 1,278,144                    | 203,856                      | 1,258,715                           | 1,462,571                    | (184,427)               |
| Rentals and Leases   | 2,000                        | 443                          | 1,557                               | 2,000                        | -                       |
| Dues and Fees  | 165,540                      | 104,160                      | 61,380                              | 165,540                      | -                       |
| Insurance  | 917,484                      | 262,097                      | 702,504                             | 964,601                      | (47,117)                |
| Supplies   | 5,255,936                    | 722,049                      | 4,487,143                           | 5,209,192                    | 46,744                  |
| Utilities  | 2,807,146                    | 432,310                      | 2,374,836                           | 2,807,146                    | -                       |
| <b>Total Services and Supplies</b>                           | <b>18,611,816</b>            | <b>3,982,133</b>             | <b>14,876,626</b>                   | <b>18,858,759</b>            | <b>(246,943)</b>        |
| <b>Total Operating Expenses</b>                              | <b>213,657,725</b>           | <b>30,419,201</b>            | <b>185,521,371</b>                  | <b>215,940,572</b>           | <b>(2,282,847)</b>      |
| Interfund & Local Capital                                    |                              |                              |                                     |                              |                         |
| Tangible Capital Assets Purchased                            | 552,761                      | 43,021                       | 509,740                             | 552,761                      | -                       |
| Transfer to Local Capital                                    | 1,080,432                    | 1,080,432                    | -                                   | 1,080,432                    | -                       |
| <b>Total Interfund and Local Capital</b>                     | <b>1,633,193</b>             | <b>1,123,453</b>             | <b>509,740</b>                      | <b>1,633,193</b>             | <b>-</b>                |
| <b>Total Expenses</b>  | <b>215,290,918</b>           | <b>31,542,654</b>            | <b>186,031,111</b>                  | <b>217,573,765</b>           | <b>(2,282,847)</b>      |
| <b>Surplus (Deficit) for the year, before appropriations</b> | <b>(5,168,458)</b>           | <b>(6,159,933)</b>           | <b>955,435</b>                      | <b>(5,204,498)</b>           | <b>(36,040)</b>         |
| Use of 2023/24 Appropriated Surplus in 2024/25               | 5,168,458                    | 5,168,458                    | -                                   | 5,168,458                    | -                       |
| <b>Operating Surplus (Deficit)</b>                           | <b>-</b>                     | <b>(991,475)</b>             | <b>955,435</b>                      | <b>(36,040)</b>              | <b>(36,040)</b>         |

**School District No. 42 (Maple Ridge-Pitt Meadows)  
Schedule of Changes in Special Purpose Funds  
Period Ended September 30, 2024**

|   | Annual Facility Grant | Learning Improvement Fund | Scholarships and Bursaries | School Generated Funds | Strong Start    | Ready, Set, Learn | OLEP          | Community LINK  | Classroom Enhancement Fund - Overhead | Classroom Enhancement Fund - Staffing | Classroom Enhancement Fund - Remedies | First Nation Student Transportation | Mental Health in Schools | Changing Results for Young Children | Early Childhood Education Dual Credit Program | Student & Family Affordability | SEY2KT (Early Years to Kindergarten) | ECL (Early Care & Learning) | Feeding Futures Fund | Health Career Grants | Dual Credit Expansion Fund | Youth Education Support Fund | Total            |
|---|-----------------------|---------------------------|----------------------------|------------------------|-----------------|-------------------|---------------|-----------------|---------------------------------------|---------------------------------------|---------------------------------------|-------------------------------------|--------------------------|-------------------------------------|---|--------------------------------|--------------------------------------|-----------------------------|----------------------|----------------------|----------------------------|------------------------------|------------------|
|   | \$                    | \$                        | \$                         | \$                     | \$              | \$                | \$            | \$              | \$                                    | \$                                    | \$                                    | \$                                  | \$                       | \$                                  | \$  | \$                             | \$                                   | \$                          | \$                   | \$                   | \$                         | \$                           | \$               |
| <b>Deferred Revenue, Jul 1, 2024</b>          | -                     | 5,537                     | 176,406                    | 1,332,378              | -               | -                 | 86,078        | -               | -                                     | -                                     | -                                     | 25,543                              | 101,510                  | 708                                 | 14,141  | 67,686                         | 10,675                               | 37,859                      | 138,501              | 30,247               | -                          | 405,098                      | 2,432,367        |
| <b>Add: Restricted Grants</b>                 |                       |                           |                            |                        |                 |                   |               |                 |                                       |                                       |                                       |                                     |                          |                                     |   |                                |                                      |                             |                      |                      |                            |                              |                  |
| Provincial Grants - MECC                      | 517,597               | 67,850                    |                            |                        | -               | -                 | -             | 63,685          | 82,903                                | 2,204,093                             | -                                     | -                                   | 51,000                   | -                                   | 45,000  | -                              | -                                    | -                           | 1,319,197            | 50,000               | 191,500                    |                              | 4,592,825        |
| Other   |                       |                           | 100                        | 616,470                |                 |                   |               |                 |                                       |                                       |                                       |                                     |                          |                                     |   |                                |                                      |                             |                      |                      |                            | 13,406                       | 629,976          |
| Investment Income                             |                       |                           | -                          |                        |                 |                   |               |                 |                                       |                                       |                                       |                                     |                          |                                     |   |                                |                                      |                             |                      |                      |                            |                              | -                |
|   | 517,597               | 67,850                    | 100                        | 616,470                | -               | -                 | -             | 63,685          | 82,903                                | 2,204,093                             | -                                     | -                                   | 51,000                   | -                                   | 45,000  | -                              | -                                    | -                           | 1,319,197            | 50,000               | 191,500                    | 13,406                       | 5,222,801        |
| <b>Less: Allocated to Revenue</b>             | 197,578               | 85,802                    | -                          | 226,627                | 29,931          | 2,983             | 57,641        | 76,625          | 93,904                                | 2,405,548                             | -                                     | -                                   | 11,366                   | -                                   | 15,666  | 456                            | 61                                   | 18,992                      | 113,687              | 5,659                | 3,906                      | 26,552                       | 3,372,984        |
| <b>Deferred Revenue, Sep 30, 2024</b>         | <b>320,019</b>        | <b>(12,415)</b>           | <b>176,506</b>             | <b>1,722,221</b>       | <b>(29,931)</b> | <b>(2,983)</b>    | <b>28,437</b> | <b>(12,940)</b> | <b>(11,001)</b>                       | <b>(201,455)</b>                      | <b>-</b>                              | <b>25,543</b>                       | <b>141,144</b>           | <b>708</b>                          | <b>43,475</b>                                 | <b>67,230</b>                  | <b>10,614</b>                        | <b>18,867</b>               | <b>1,344,011</b>     | <b>74,588</b>        | <b>187,594</b>             | <b>391,952</b>               | <b>4,282,184</b> |
| <b>Revenue</b>                                |                       |                           |                            |                        |                 |                   |               |                 |                                       |                                       |                                       |                                     |                          |                                     |   |                                |                                      |                             |                      |                      |                            |                              |                  |
| Provincial Grants - MECC                      | 197,578               | 85,802                    |                            |                        | 29,931          | 2,983             | 57,641        | 76,625          | 93,904                                | 2,405,548                             | -                                     | -                                   | 11,366                   | -                                   | 15,666  | 456                            | 61                                   | 18,992                      | 113,687              | 5,659                | 3,906                      |                              | 3,119,805        |
| Other   |                       |                           | -                          | 226,627                |                 |                   |               |                 |                                       |                                       |                                       |                                     |                          |                                     |   |                                |                                      |                             |                      |                      |                            | 26,552                       | 253,179          |
| Investment Income                             |                       |                           |                            |                        |                 |                   |               |                 |                                       |                                       |                                       |                                     |                          |                                     |   |                                |                                      |                             |                      |                      |                            |                              | -                |
| <b>Total Revenue</b>                          | <b>197,578</b>        | <b>85,802</b>             | <b>-</b>                   | <b>226,627</b>         | <b>29,931</b>   | <b>2,983</b>      | <b>57,641</b> | <b>76,625</b>   | <b>93,904</b>                         | <b>2,405,548</b>                      | <b>-</b>                              | <b>-</b>                            | <b>11,366</b>            | <b>-</b>                            | <b>15,666</b>                                 | <b>456</b>                     | <b>61</b>                            | <b>18,992</b>               | <b>113,687</b>       | <b>5,659</b>         | <b>3,906</b>               | <b>26,552</b>                | <b>3,372,984</b> |
| <b>Expenses</b>                               |                       |                           |                            |                        |                 |                   |               |                 |                                       |                                       |                                       |                                     |                          |                                     |   |                                |                                      |                             |                      |                      |                            |                              |                  |
| Salaries                                      |                       |                           |                            |                        |                 |                   |               |                 |                                       |                                       |                                       |                                     |                          |                                     |   |                                |                                      |                             |                      |                      |                            |                              |                  |
| Teachers                                      |                       |                           |                            |                        |                 | 2,046             | 13,398        | 2,818           | -                                     | 1,840,532                             | -                                     | -                                   | -                        | -                                   | -   | -                              | -                                    | 5,628                       | -                    | 2,886                | -                          | -                            | 1,867,308        |
| Principals and Vice Principals                |                       |                           |                            |                        |                 |                   | 11,931        | 9,124           | 56,330                                |                                       |                                       |                                     |                          |                                     |   |                                |                                      |                             |                      |                      |                            |                              | 77,385           |
| Educational Assistants                        |                       | 61,892                    |                            | 1,316                  | 19,546          | -                 | 11,871        | 44,391          | -                                     | -                                     | -                                     | -                                   | -                        | -                                   | -   | -                              | -                                    | -                           | 34,373               | 2,440                | 996                        | -                            | 176,825          |
| Support Staff                                 | 13,525                |                           |                            | (10,388)               | -               |                   |               | -               | 15,215                                |                                       |                                       |                                     |                          |                                     | 8,067   |                                |                                      |                             | -                    |                      |                            |                              | 26,419           |
| Other Professionals                           |                       |                           |                            |                        |                 |                   | 324           |                 |                                       |                                       |                                       |                                     |                          |                                     | 1,274   |                                |                                      | 7,601                       | 24,329               |                      |                            |                              | 33,528           |
| Substitutes                                   |                       |                           |                            |                        |                 |                   | 1,289         |                 | 4,354                                 | 49,851                                |                                       |                                     |                          |                                     |   |                                |                                      |                             |                      |                      |                            |                              | 55,494           |
| <b>Total Salaries</b>                         | <b>13,525</b>         | <b>61,892</b>             | <b>-</b>                   | <b>(9,072)</b>         | <b>19,546</b>   | <b>2,046</b>      | <b>38,489</b> | <b>56,657</b>   | <b>75,899</b>                         | <b>1,890,383</b>                      | <b>-</b>                              | <b>-</b>                            | <b>-</b>                 | <b>-</b>                            | <b>9,341</b>                                  | <b>-</b>                       | <b>-</b>                             | <b>13,229</b>               | <b>58,702</b>        | <b>5,326</b>         | <b>996</b>                 | <b>-</b>                     | <b>2,236,959</b> |
| Employee Benefits                             | 3,994                 | 23,910                    |                            | 596                    | 9,825           | 553               | 9,009         | 19,968          | 18,004                                | 515,165                               |                                       |                                     |                          |                                     | 1,117   |                                |                                      | 3,417                       | 18,488               | 333                  | 2,910                      |                              | 627,289          |
| Services and Supplies                         | 54,226                |                           |                            | 213,799                | 560             | 384               | 10,143        |                 |                                       |                                       |                                       |                                     | 11,366                   |                                     | 5,208   | 456                            | 61                                   | 2,346                       | 34,148               |                      |                            | 8,983                        | 341,680          |
| <b>Total Expenses</b>                         | <b>71,745</b>         | <b>85,802</b>             | <b>-</b>                   | <b>205,323</b>         | <b>29,931</b>   | <b>2,983</b>      | <b>57,641</b> | <b>76,625</b>   | <b>93,904</b>                         | <b>2,405,548</b>                      | <b>-</b>                              | <b>-</b>                            | <b>11,366</b>            | <b>-</b>                            | <b>15,666</b>                                 | <b>456</b>                     | <b>61</b>                            | <b>18,992</b>               | <b>111,338</b>       | <b>5,659</b>         | <b>3,906</b>               | <b>8,983</b>                 | <b>3,205,929</b> |
| <b>Net Revenue before Interfund Transfers</b> | <b>125,833</b>        | <b>-</b>                  | <b>-</b>                   | <b>21,304</b>          | <b>-</b>        | <b>-</b>          | <b>-</b>      | <b>-</b>        | <b>-</b>                              | <b>-</b>                              | <b>-</b>                              | <b>-</b>                            | <b>-</b>                 | <b>-</b>                            | <b>-</b>                                      | <b>-</b>                       | <b>-</b>                             | <b>-</b>                    | <b>2,349</b>         | <b>-</b>             | <b>-</b>                   | <b>17,569</b>                | <b>167,055</b>   |
| <b>Interfund Transfers</b>                    |                       |                           |                            |                        |                 |                   |               |                 |                                       |                                       |                                       |                                     |                          |                                     |   |                                |                                      |                             |                      |                      |                            |                              |                  |
| Tangible Capital Assets Purchased             | (125,833)             |                           |                            | (21,304)               |                 |                   |               |                 |                                       |                                       |                                       |                                     |                          |                                     |   |                                |                                      |                             | (2,349)              |                      |                            | (17,569)                     | (167,055)        |
| <b>Net Revenue (Expense)</b>                  | <b>-</b>              | <b>-</b>                  | <b>-</b>                   | <b>-</b>               | <b>-</b>        | <b>-</b>          | <b>-</b>      | <b>-</b>        | <b>-</b>                              | <b>-</b>                              | <b>-</b>                              | <b>-</b>                            | <b>-</b>                 | <b>-</b>                            | <b>-</b>                                      | <b>-</b>                       | <b>-</b>                             | <b>-</b>                    | <b>-</b>             | <b>-</b>             | <b>-</b>                   | <b>-</b>                     | <b>-</b>         |



**School District No. 42 (Maple Ridge-Pitt Meadows)**  
**Schedule of Changes in Special Purpose Funds**  
**Year Ending June 30, 2025**

|   | Annual Facility Grant | Learning Improvement Fund | Scholarships and Bursaries | School Generated Funds | Strong Start   | Ready, Set, Learn | OLEP           | Community LINK | Classroom Enhancement Fund - Overhead | Classroom Enhancement Fund - Staffing | Classroom Enhancement Fund - Remedies | First Nation Student Transportation | Mental Health in Schools | Changing Results for Young Children | Early Childhood Education Dual Credit Program | Student & Family Affordability | SEY2KT (Early Years to Kindergarten) | ECL (Early Care & Learning) | Feeding Futures Fund | Health Career Grants | Dual Credit Expansion Fund | Youth Education Support Fund | Total             |
|---|-----------------------|---------------------------|----------------------------|------------------------|----------------|-------------------|----------------|----------------|---------------------------------------|---------------------------------------|---------------------------------------|-------------------------------------|--------------------------|-------------------------------------|---|--------------------------------|--------------------------------------|-----------------------------|----------------------|----------------------|----------------------------|------------------------------|-------------------|
|   | \$                    | \$                        | \$                         | \$                     | \$             | \$                | \$             | \$             | \$                                    | \$                                    | \$                                    | \$                                  | \$                       | \$                                  | \$  | \$                             | \$                                   | \$                          | \$                   | \$                   | \$                         | \$                           | \$                |
| <b>Deferred Revenue, Jul 1, 2024</b>          | -                     | 5,537                     | 176,406                    | 1,332,378              | -              | -                 | 86,078         | -              | -                                     | -                                     | -                                     | 25,543                              | 101,510                  | 708                                 | 14,141  | 67,686                         | 10,675                               | 37,859                      | 138,501              | 30,247               | -                          | 405,098                      | 2,432,367         |
| <b>Add: Restricted Grants</b>                 |                       |                           |                            |                        |                |                   |                |                |                                       |                                       |                                       |                                     |                          |                                     |   |                                |                                      |                             |                      |                      |                            |                              |                   |
| Provincial Grants - MECC                      | 517,597               | 678,512                   |                            |                        | 256,000        | 56,350            | 245,863        | 632,170        | 811,371                               | 21,813,951                            |                                       | 72,190                              | 51,000                   | 6,000                               | 45,000  |                                | 19,000                               | 175,000                     | 1,867,774            | 50,000               | 191,500                    |                              | 27,489,278        |
| Provincial Grants - MECC Recoveries           |                       |                           |                            |                        |                |                   |                |                |                                       |                                       |                                       |                                     |                          |                                     |   |                                |                                      |                             |                      |                      |                            |                              | -                 |
| Other   |                       |                           | 35,000                     | 4,800,000              |                |                   |                |                |                                       |                                       |                                       |                                     |                          |                                     |   |                                |                                      |                             |                      |                      |                            | 360,000                      | 5,195,000         |
| Investment Income                             |                       |                           |                            |                        |                |                   |                |                |                                       |                                       |                                       |                                     |                          |                                     |   |                                |                                      |                             |                      |                      |                            |                              | -                 |
|   | 517,597               | 678,512                   | 35,000                     | 4,800,000              | 256,000        | 56,350            | 245,863        | 632,170        | 811,371                               | 21,813,951                            | -                                     | 72,190                              | 51,000                   | 6,000                               | 45,000  |                                | 19,000                               | 175,000                     | 1,867,774            | 50,000               | 191,500                    | 360,000                      | 32,684,278        |
| <b>Less: Allocated to Revenue</b>             | 517,597               | 678,512                   | 35,000                     | 4,800,000              | 256,000        | 56,350            | 245,863        | 632,170        | 811,371                               | 21,813,951                            | -                                     | 72,190                              | 51,000                   | 6,000                               | 45,000  |                                | 19,000                               | 175,000                     | 1,867,774            | 50,000               | 191,500                    | 360,000                      | 32,684,278        |
| <b>Deferred Revenue, June 30, 2025</b>        | -                     | 5,537                     | 176,406                    | 1,332,378              | -              | -                 | 86,078         | -              | -                                     | -                                     | -                                     | 25,543                              | 101,510                  | 708                                 | 14,141  | 67,686                         | 10,675                               | 37,859                      | 138,501              | 30,247               | -                          | 405,098                      | 2,432,367         |
| <b>Revenue</b>                                |                       |                           |                            |                        |                |                   |                |                |                                       |                                       |                                       |                                     |                          |                                     |   |                                |                                      |                             |                      |                      |                            |                              |                   |
| Provincial Grants - MECC                      | 517,597               | 678,512                   |                            |                        | 256,000        | 56,350            | 245,863        | 632,170        | 811,371                               | 21,813,951                            |                                       | 72,190                              | 51,000                   | 6,000                               | 45,000  |                                | 19,000                               | 175,000                     | 1,867,774            | 50,000               | 191,500                    |                              | 27,489,278        |
| Other   |                       |                           | 35,000                     | 4,800,000              |                |                   |                |                |                                       |                                       |                                       |                                     |                          |                                     |   |                                |                                      |                             |                      |                      |                            | 360,000                      | 5,195,000         |
| Investment Income                             |                       |                           |                            |                        |                |                   |                |                |                                       |                                       |                                       |                                     |                          |                                     |   |                                |                                      |                             |                      |                      |                            |                              | -                 |
| <b>Total Revenue</b>                          | <b>517,597</b>        | <b>678,512</b>            | <b>35,000</b>              | <b>4,800,000</b>       | <b>256,000</b> | <b>56,350</b>     | <b>245,863</b> | <b>632,170</b> | <b>811,371</b>                        | <b>21,813,951</b>                     | <b>-</b>                              | <b>72,190</b>                       | <b>51,000</b>            | <b>6,000</b>                        | <b>45,000</b>                                 | <b>-</b>                       | <b>19,000</b>                        | <b>175,000</b>              | <b>1,867,774</b>     | <b>50,000</b>        | <b>191,500</b>             | <b>360,000</b>               | <b>32,684,278</b> |
| <b>Expenses</b>                               |                       |                           |                            |                        |                |                   |                |                |                                       |                                       |                                       |                                     |                          |                                     |   |                                |                                      |                             |                      |                      |                            |                              |                   |
| Salaries                                      |                       |                           |                            |                        |                |                   |                |                |                                       |                                       |                                       |                                     |                          |                                     |   |                                |                                      |                             |                      |                      |                            |                              |                   |
| Teachers                                      |                       |                           |                            |                        |                | 20,404            | 102,018        | 28,085         |                                       | 17,409,384                            |                                       |                                     |                          |                                     |   |                                |                                      | 56,110                      |                      | 17,214               | 40,000                     |                              | 17,673,215        |
| Principals and Vice Principals                |                       |                           |                            |                        |                |                   | 47,127         | 35,690         | 228,700                               |                                       |                                       |                                     |                          |                                     |   |                                |                                      |                             |                      |                      |                            |                              | 311,517           |
| Educational Assistants                        |                       | 561,915                   |                            | 40,000                 | 181,478        |                   |                | 385,999        |                                       |                                       |                                       |                                     |                          | 1,635                               | 9,925   |                                |                                      |                             | 319,975              |                      | 23,000                     |                              | 1,523,927         |
| Support Staff                                 | 183,500               |                           |                            | 25,000                 |                |                   |                |                | 89,599                                |                                       |                                       |                                     |                          |                                     | 8,350   |                                | 4,000                                |                             |                      |                      |                            |                              | 310,449           |
| Other Professionals                           |                       |                           |                            |                        |                |                   |                |                |                                       |                                       |                                       |                                     |                          |                                     | 8,720   |                                | 82,000                               |                             | 89,600               |                      |                            |                              | 180,320           |
| Substitutes                                   |                       |                           |                            | 20,000                 |                |                   |                | 21,444         | 336,236                               |                                       |                                       |                                     | 3,933                    | 2,556                               |   |                                | 5,600                                |                             | 15,958               |                      |                            |                              | 405,727           |
| <b>Total Salaries</b>                         | <b>183,500</b>        | <b>561,915</b>            | <b>-</b>                   | <b>85,000</b>          | <b>181,478</b> | <b>20,404</b>     | <b>149,145</b> | <b>471,218</b> | <b>654,535</b>                        | <b>17,409,384</b>                     | <b>-</b>                              | <b>-</b>                            | <b>3,933</b>             | <b>4,191</b>                        | <b>26,995</b>                                 | <b>-</b>                       | <b>9,600</b>                         | <b>138,110</b>              | <b>425,533</b>       | <b>17,214</b>        | <b>63,000</b>              | <b>-</b>                     | <b>20,405,155</b> |
| Employee Benefits                             | 36,500                | 116,597                   |                            | 15,000                 | 65,331         | 5,162             | 37,734         | 128,711        | 137,336                               | 4,404,567                             |                                       |                                     | 936                      | 594                                 | 4,485   |                                | 2,400                                | 34,690                      | 119,816              | 4,188                | 17,000                     |                              | 5,131,047         |
| Services and Supplies                         | 107,597               | -                         | 35,000                     | 4,700,000              | 9,191          | 30,784            | 58,984         | 32,241         | 19,500                                |                                       |                                       | 72,190                              | 46,131                   | 1,215                               | 13,520  |                                | 7,000                                | 2,200                       | 1,322,425            | 28,598               | 91,500                     | 360,000                      | 6,938,076         |
| <b>Total Expenses</b>                         | <b>327,597</b>        | <b>678,512</b>            | <b>35,000</b>              | <b>4,800,000</b>       | <b>256,000</b> | <b>56,350</b>     | <b>245,863</b> | <b>632,170</b> | <b>811,371</b>                        | <b>21,813,951</b>                     | <b>-</b>                              | <b>72,190</b>                       | <b>51,000</b>            | <b>6,000</b>                        | <b>45,000</b>                                 | <b>-</b>                       | <b>19,000</b>                        | <b>175,000</b>              | <b>1,867,774</b>     | <b>50,000</b>        | <b>171,500</b>             | <b>360,000</b>               | <b>32,474,278</b> |
| <b>Net Revenue before Interfund Transfers</b> | <b>190,000</b>        | <b>-</b>                  | <b>-</b>                   | <b>-</b>               | <b>-</b>       | <b>-</b>          | <b>-</b>       | <b>-</b>       | <b>-</b>                              | <b>-</b>                              | <b>-</b>                              | <b>-</b>                            | <b>-</b>                 | <b>-</b>                            | <b>-</b>                                      | <b>-</b>                       | <b>-</b>                             | <b>-</b>                    | <b>-</b>             | <b>-</b>             | <b>20,000</b>              | <b>-</b>                     | <b>210,000</b>    |
| <b>Interfund Transfers</b>                    |                       |                           |                            |                        |                |                   |                |                |                                       |                                       |                                       |                                     |                          |                                     |   |                                |                                      |                             |                      |                      |                            |                              |                   |
| Tangible Capital Assets Purchased             | (190,000)             |                           |                            |                        |                |                   |                |                |                                       |                                       |                                       |                                     |                          |                                     |   |                                |                                      |                             |                      |                      |                            | (20,000)                     | (210,000)         |
| <b>Net Revenue (Expense)</b>                  | <b>-</b>              | <b>-</b>                  | <b>-</b>                   | <b>-</b>               | <b>-</b>       | <b>-</b>          | <b>-</b>       | <b>-</b>       | <b>-</b>                              | <b>-</b>                              | <b>-</b>                              | <b>-</b>                            | <b>-</b>                 | <b>-</b>                            | <b>-</b>                                      | <b>-</b>                       | <b>-</b>                             | <b>-</b>                    | <b>-</b>             | <b>-</b>             | <b>-</b>                   | <b>-</b>                     | <b>-</b>          |

**School District No. 42 (Maple Ridge-Pitt Meadows)**  
**Schedule of Changes in Capital Funds**  
**Period Ended September 30, 2024**

|  | 2024/25                   | 2024/25 Actual Results to Sep 30, 2024 |                   |                   |
|--|---------------------------|--|-------------------|-------------------|
|  | Preliminary Annual Budget | Invested in Tangible Capital Assets    | Local Capital     | Fund Balance      |
| <b>Revenue</b>   | \$                        | \$                                     | \$                | \$                |
| Provincial Grants - MECC                                 |                           |  |                   | -                 |
| School Site Acquisition Fees Spent                       |                           |  |                   | -                 |
| Other Revenue  |                           |  | 70,287            | 70,287            |
| Investment Income  |                           |  | -                 | -                 |
| Amortization of Deferred Capital Revenue                 | 6,752,983                 | 1,703,761                              |                   | 1,703,761         |
| <b>Total Revenue</b>                                     | <b>6,752,983</b>          | <b>1,703,761</b>                       | <b>70,287</b>     | <b>1,774,048</b>  |
| <b>Expenses</b>  |                           |  |                   |                   |
| Amortization of Tangible Capital Assets                  |                           |  |                   |                   |
| Operations and Maintenance                               | 10,682,550                | 2,671,968                              |                   | 2,671,968         |
| <b>Total Expenses</b>                                    | <b>10,682,550</b>         | <b>2,671,968</b>                       |                   | <b>2,671,968</b>  |
| <b>Capital Surplus (Deficit) for the year</b>            | <b>(3,929,567)</b>        | <b>(968,207)</b>                       | <b>70,287</b>     | <b>(897,919)</b>  |
| <b>Net Transfers from other funds</b>                    |                           |  |                   |                   |
| Tangible Capital Assets Purchased                        | 518,975                   | 210,076                                |                   | 210,076           |
| Local Capital  | 1,080,432                 |  | 1,080,432         | 1,080,432         |
| <b>Total Net Transfers</b>                               | <b>1,599,407</b>          | <b>210,076</b>                         | <b>1,080,432</b>  | <b>1,290,508</b>  |
| <b>Other Adjustments to Fund Balances</b>                |                           |  |                   |                   |
| Tangible Capital Assets Purchased from Local Capital     |                           | 142,796                                | (142,796)         | -                 |
| Tangible Capital Assets WIP Purchased from Local Capital |                           | 392,772                                | (392,772)         | -                 |
| <b>Total Other Adjustments to Fund Balances</b>          |                           | <b>535,568</b>                         | <b>(535,568)</b>  | <b>-</b>          |
| <b>Total Capital Surplus (Deficit) for the period</b>    | <b>(2,330,160)</b>        | <b>(222,563)</b>                       | <b>615,152</b>    | <b>392,589</b>    |
| <b>Accumulated Capital Surplus, beginning of year</b>    |                           | <b>71,985,662</b>                      | <b>9,412,599</b>  | <b>81,398,261</b> |
| <b>Accumulated Capital Surplus, Sep 30, 2024</b>         |                           | <b>71,763,099</b>                      | <b>10,027,751</b> | <b>81,790,850</b> |



**ITEM 5**

To: **Board of Education**

From: Chairperson  
Elaine Yamamoto

Re: **TRUSTEE APPOINTMENTS TO  
COMMITTEES AND COMMUNITY  
LIAISON GROUPS**

Date: December 4, 2024  
(Public Board Meeting)

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**Information**

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**RECOMMENDATION:**

**THAT the Board receive for information the attached Trustee Appointments to Committees and Community Liaison Groups for a period of one year ending November 2025.**

Attachment

**TRUSTEE APPOINTMENTS  
TO COMMITTEES AND COMMUNITY LIAISON GROUPS  
For the period from December 2024 to November 2025**

**Committees of the Board**

|  |   |
|--|---|
| Facilities Planning Committee of the Whole | All Trustees                                |
| Finance Committee of the Whole             | All Trustees                                |
| Board Policy Development Committee         | Gabriel Liosis, Kim Dumore, Hudson Campbell |

**School District Advisory Committees**

|  |  |
|--|--|
| Education Advisory Committee             | Pascale Shaw, Hudson Campbell<br><i>(Mike Murray, Alternate)</i>       |
| Accessibility Advisory Committee         | Kim Dumore <i>(Pascale Shaw, Alternate)</i>                            |
| Indigenous Education Community Gathering | Kathleen Sullivan, Elaine Yamamoto<br><i>(Pascale Shaw, Alternate)</i> |

**Collective Agreement Bargaining**

|      |                 |
|------|-----------------|
| MRTA | Elaine Yamamoto |
| CUPE | TBD             |

**Committee Representation with Trustee Voting Authority**

|  |   |
|--|---|
| City of Maple Ridge Transportation Advisory Committee              | Gabriel Liosis <i>(Elaine Yamamoto, Alternate)</i>    |
| City of Maple Ridge Parks, Recreation & Culture Advisory Committee | Mike Murray <i>(Kathleen Sullivan, Alternate)</i>     |
| City of Pitt Meadows Community Support & Accessibility Committee   | Kathleen Sullivan <i>(Hudson Campbell, Alternate)</i> |
| Social Policy Advisory Committee                                   | Gabriel Liosis <i>(Kim Dumore, Alternate)</i>         |
| Youth Planning Table   | Hudson Campbell <i>(Kim Dumore, Alternate)</i>        |

**Other Representation**

|   |   |
|---|---|
| Student Voice   | All Trustees Rotating                                 |
| District Parent Advisory Council                              | All Trustees Rotating                                 |
| BCPSEA  | Elaine Yamamoto <i>(No Alternate)</i>                 |
| BCSTA Provincial Council                                      | Gabriel Liosis <i>(Mike Murray, Alternate)</i>        |
| City of Pitt Meadows Community Service Awards Task Force      | Hudson Campbell <i>(Kathleen Sullivan, Alternate)</i> |
| Culture Collective Network                                    | Elaine Yamamoto <i>(Pascale Shaw, Alternate)</i>      |
| English Language Learners Consortium                          | Elaine Yamamoto <i>(Kathleen Sullivan, Alternate)</i> |
| Maple Ridge Pitt Meadows Arts Council                         | Pascale Shaw <i>(Hudson Campbell, Alternate)</i>      |
| Municipal Advisory Committee on Accessibility & Inclusiveness | Kim Dumore <i>(Kathleen Sullivan, Alternate)</i>      |
| Ridge Meadows Education Foundation                            | Mike Murray <i>(Kathleen Sullivan, Alternate)</i>     |
| Ridge Meadows Overdose Community Action Team                  | Kim Dumore <i>(Pascale Shaw, Alternate)</i>           |



**ITEM 6**

To: **Board of Education**

From: Chairperson  
Elaine Yamamoto  
Superintendent of Schools  
Teresa Downs

Re: **TRUSTEE LIAISON/ZONES**

Date: December 4, 2024  
(Public Board Meeting)

**Information**

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**BACKGROUND:**

At the September 11, 2024 Trustee Workshop trustees engaged in a discussion regarding the potential of moving to a trustee liaison role or trustees being assigned to a zone of schools each year. It was indicated that such a structure would not preclude a trustee from attending the events of a school not within their liaison role or zone.

The Chairperson and staff were asked to seek feedback from Boards/districts who have trustee liaisons or zones to understand the strengths and challenges of the structure from a governance and operational perspective. The Chairperson sought feedback through the Board Chair listserve and staff engaged in discussions with five districts who have a trustee liaison/zone structure.

**INFORMATION:**

**Strengths**

- School communities can feel an increased connection to a Trustee and/or the Board
- Schools report sending invitations to school events is easier in this structure
- Trustees receive fewer invitations to events, which reduces emails and makes calendar organization easier
- A positive connection can be established between the school community and the Trustee and/or the Board
- The structure supports Trustees learning about school communities
- It can create a visual confirmation that the Board is available to its constituents
- Trustees can be familiar with a number of schools, this structure (if rotated each year) can encourage trustees to learn more about different schools

**Challenges**

- Trustees can hear more about operational matters and can feel the need to respond
- Parents and community members can start to engage with "their" trustee before reaching out to the teacher and/or Principal
- The degree of trustee engagement within a zone can vary, at times this can be used to assess a trustee's performance and/or care
- Trustees have been invited to attend the PAC meetings of the schools they are assigned to and at times trustees have attended
- Staff can share too much about the operational matters of the school
- Trustees can start to invite themselves to school events versus being invited

- The determination of zones can be a challenge for the Chairperson as Trustees have sought to have certain schools as part of their zone, due to personal interests
- The Chairperson can have an increased responsibility to address issues when a trustee liaison steps beyond the agreed upon parameters of the role

### **Considerations**

- One Superintendent stated "This is a positive structure when the board is positive and well-functioning, it can be the opposite when there is discord at the board table or with an individual trustee."
- Another Superintendent shared "This board can handle the structure, I am not sure if future boards could. This is a board with experienced trustees who know governance and operate effectively as governors. Would this structure work with a board of entirely new trustees, I am not sure."
- To ensure clarity of the role including expectations and limitations, if the board proceeds with a trustee liaison/zone structure, it is recommended that Policy No. 2320 *Board Committees and Trustee Representation* be reviewed and revised before any restructuring of duties is implemented.



**ITEM 7**

To: **Board of Education**

From: Superintendent of Schools  
Teresa Downs

Re: **SUPERINTENDENT'S UPDATE**

Date: December 4, 2024  
(Public Board Meeting)

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**Information**

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**BACKGROUND:**

The Superintendent will provide the Board with a verbal update. The update will include the following topic(s):

- Student Learning Survey
- Water Testing Update

**RECOMMENDATION:**

**THAT the Board receive the Superintendent's Update, for information.**



**ITEM 8**

To: **Board of Education** From: Trustee Gabriel Liosis

Re: **TRUSTEE REPORT: BCSTA BYLAW REVIEW COMMITTEE** Date: December 4, 2024 (Public Board Meeting)

**Information**

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**Date of meeting:** Saturday, November 23, 2024

**Items discussed:**

Draft Bylaw Review Committee Report

The Committee reviewed the draft Phase II report of the Bylaw Review Committee, which includes a timeline of the committee’s work, the amendments to be proposed to the membership, and the resolutions that will be presented to the membership at the AGM in April 2025.

**Action Items referred to the Board of Education:** N/A

**Date of next meeting:** January 2025 (TBD)





**ITEM 9**

To: **Board of Education**

From: Trustee  
Gabriel Liosis

Re: **TRUSTEE REPORT: BCSTA FRASER  
VALLEY BRANCH**

Date: December 4, 2024  
(Public Board Meeting)

**Information**

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**Date of meeting:** November 23, 2024

**Items discussed:**

Liaison updates

- The BCSTA President provided a liaison update on behalf of the Association.

Annual General Meeting – Fraser Valley Branch

- The Branch President encouraged Trustees that wish to submit BCSTA AGM motions through Branch to submit them as soon as possible.

Nomination Committee – Fraser Valley Branch

- The Branch will hold its AGM in January 2025 and conduct its annual Executive Committee elections.
- A nomination committee has been formed with Hudson Campbell (Maple Ridge—Pitt Meadows), David Swankey (Chilliwack), and Shirley Wilson (Abbotsford).
- The Branch President encouraged Trustees to consider running for the Executive.

Provincial Election Debrief

- Trustees discussed strategies for building relationships with their local MLAs following the October provincial election.
- In the Fraser Valley Branch, 7 of 8 MLAs are newly elected opposition MLAs and 1 re-elected government MLA.

**Action Items referred to the Board of Education:** N/A

**Date of next meeting:** January 2025 (Date TBD) in Chilliwack School District



**ITEM 10**

To: **Board of Education**

From: Trustee  
Mike Murray

Re: **TRUSTEE REPORT: RIDGE MEADOWS  
EDUCATION FOUNDATION**

Date: December 4, 2024  
(Public Board Meeting)

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**Information**

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**Date of meeting:** November 18, 2024

**Items discussed:**

The AGM for RMEF was held with the same directors elected:

- David Rempel (Chair)
- Ineke Boekhorst
- Cheryl Ashlie (Secretary Treasurer)
- Bill Elder
- Michael Malfesi (Vice Chair)
- Laurence Anderson
- Jeff Cawker (Treasurer)

David Vandergugten and Iris Mo need to be confirmed as District staff representatives. Mike Murray needs to be confirmed as the Trustee liaison pending finalization of committee appointments by the Board of Education.

The Financial Statements were adopted. It was noted that the more recent recovery of the stock market has resulted in the current financial position being much closer to what it was before the earlier downturn. The average annual return over the past ten years is approximately 7.5%

Feedback was sought on the two previous events: the grant celebration and planned giving event. Both were well-attended and some suggestions made for how they might be enhanced.

It was noted the RMEF office assistant/bookkeeper has resigned and will need to be replaced. Jeff Cawker is following up on that.

There was further discussion about a potential donor of a trades related bursary. Lawrence Anderson, Jeff Cawker and Mike Murray are following up with the donor with various options and a draft agreement.

**Items referred to the Board of Education:**

A Trustee liaison needs to be confirmed following the Board's formalization of committee appointments.

**Date of next meeting:** January date TBA



**ITEM 11**

To: **Board of Education**

From: Trustee  
Kim Dumore

Re: **TRUSTEE REPORT: CULTURE  
COLLECTIVE NETWORK**

Date: December 4, 2024  
(Public Board Meeting)

### **Information**

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**Date of meeting:** November 6, 2024

**Items discussed:**

1. Event and Volunteer Hub – The City of Maple Ridge has established an Event and Volunteer Hub to support all community organizations hosting events in the downtown core. A small staff team is available to assist with community events. It is developing a volunteer registry, allowing community members to sign up and be matched with volunteer opportunities aligned with their interests.
2. Artist in Residence - Alex Neff is the new Artist in Residence for the City of Maple Ridge, "Alex is a non-binary, neurodivergent creative problem-solver with a passion for mindful design-thinking, illustration, storytelling, and universal accessibility. They are happiest when connecting with others over creative self-expression. Alex is strongly interested in collaborating with diverse teams to create reliable solution-finding networks – "anything can happen when creative minds come together!" Alex walked us through a gratitude exercise.
3. Collective Highlights – The Farmers Market is seeking new board members. Truth & Reconciliation Day had an impressive turnout with over 4,800 guests. Upcoming events include Christmas in the Park and the Santa Parade on December 7th, both needing volunteers. The CEED Centre will hold a Children’s Day Event on May 3rd next year. The Vicuna Art Studio Winter Show is scheduled for December 6 and 7 at Ridge Meadows Community Living, \*New Location\* 10-22368 North Ave, Maple Ridge. Gerry Pinel is retiring from GETI Fest, and LIPS (Local Immigration Partnership Table) is hosting a Strategic Planning Day on November 29th at the ACC from 9 a.m. to 4 p.m., open to all. Registration is required.

**Items referred to the Board of Education:** N/A

**Date of next meeting:** TBD



**ITEM 12**

To: **Board of Education**

From: Trustee  
Katie Sullivan

Re: **TRUSTEE REPORT: CITY OF PITT  
MEADOWS COMMUNITY SUPPORT &  
ACCESSIBILITY COMMITTEE**

Date: December 4, 2024  
(Public Board Meeting)

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### **Information**

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**Date of meeting: October 28, 2024**

#### **New Business:**

##### **1. Accessibility Plan Update**

- M. Larson, from Mariam Larson Consulting, presented an overview of the project. The planning process will identify the City's strengths, challenges, and opportunities, as well as priority actions to mobilize over the three year timeframe of the plan. The purpose of the plan is "to identify, remove and prevent barriers to individuals in or interacting" with the City.
- Discussion by members on various ways to best proceed with the development of the Engagement Plan. Possible feedback mechanisms were discussed and how to reach as many people as possible, including seniors, youth and those living with diverse needs.

##### **2. Updates from Community Outreach Agencies**

- Mary Robson, Friends in Need Food Bank - Councillor Gwen O'Connell provided an update on the contributions from Save-On-Foods to support the Food Bank, and shared that the Pitt Meadows Food Bank is very busy.
- Ana Sanchez, Fraser Health - Reminder to get Flu and Covid shot.
- Maria Perretta, Ridge Meadows Seniors Society - Shared ways the Society is dealing with food security for our seniors. Numbers accessing remain high.
- Christine Shearme, Community Network for MR, PM and Katzie First Nation - Reminder of "Dancing in the Ridge" fundraiser, that emergency funds can be accessed through Community Chest program.

**Date of next meeting:** November 25, 2024



**ITEM 13**

To: **Board of Education**

From: Trustee  
Gabriel Liosis

Re: **TRUSTEE REPORT: SOCIAL POLICY  
ADVISORY COMMITTEE**

Date: December 4, 2024  
(Public Board Meeting)

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**Information**

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**Date of meeting:** November 6, 2024

**Items discussed:**

Community Engagement Framework

- The Committee received a delegation from City of Maple Ridge staff on the proposed Community Engagement Framework. The framework will guide the city on its consultation processes with the community.

SPAC Historical Practices Task Force Update

- Task Force members presented an update on their visits to neighboring municipalities' Social Policy Advisory Committees.
- The Committee voted to request a presentation to City Council about the research SPAC has undertaken on best practices and give advice on changes to the Committee's terms of reference.

**Action Items referred to the Board of Education:** N/A

**Date of next meeting:** TBD



**ITEM 14**

To: **Board of Education**

From: Trustee  
Gabriel Liosis

Re: **TRUSTEE REPORT:**  
**TRANSPORTATION ADVISORY**  
**COMMITTEE**

Date: December 4, 2024  
(Public Board Meeting)

### **Information**

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**Date of meeting:** November 27, 2024

#### **Items discussed:**

##### Climate Action Plan Overview

- Brian Montgomery, Climate Action & Resiliency Advisor, presented on the work underway to develop a **Maple Ridge Climate Action Plan**.
- This plan is a continuation of previous work completed by the City, including:
  - the prioritization of climate leadership and environmental stewardship as strategic priorities;
  - the Climate Action Leadership Summit in April 2023; and
  - engagement with the community on understanding residents' experiences with climate change impacts (**Phase 1** – [see summary here](#)).
- In October to December 2024, the City will continue gathering feedback (**Phase 2**) on possible climate mitigation and adaptation actions. The results will inform the prioritization of the Climate Action Plan goals and specific actions.
- In Early 2025, a report to Council (**Phase 3**) will outline how the input received helped shape the Climate Action Plan.

##### School Zone Safety Program Update

- Mark Halpin, Manager of Transportation, provided an update on the work undertaken by the City on school zone safety.
- Engineering improvements thus far include:
  - Revised/improved signage at 20+ schools in 2024; and
  - 21 pedestrian activated solar powered flashing crosswalks.
  - 8 leading pedestrian interval locations in 2024.
  - More locations identified for 2025.

##### Staff Liaison Update

- The City is undertaking a Rural Roads Safety Review.

**Action Items referred to the Board of Education:** N/A

**Date of next meeting:** N/A



**ITEM 15**

To: **Board of Education**

From: Secretary Treasurer  
Richard Rennie

Re: **QUESTION PERIOD**

Date: December 4, 2024  
(Public Board Meeting)

**Information**

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**QUESTION PERIOD** – *Question period will be restricted to questions only – statements and debate will not be permitted. Questions, with the exception of Trustee questions, will be limited to one question per person. Members of the public can submit questions for the board by emailing them to [board@sd42.ca](mailto:board@sd42.ca) by no later than 5:30 pm on December 4, 2024. The email subject line should read: QUESTION PERIOD. All questions received before the start of the question period will be answered in the order they are received. This agenda item has a time limit of 10 minutes; extension is at the discretion of the board.*

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**ITEM 16**

**RECORD**

Pursuant to provisions of 72 (1) of the *School Act*, the following report is a general statement of: (a) matters discussed; and (b) the general nature of decisions resolved at the following meetings from which persons other than Trustees or officers of the Board, or both were excluded:

**October 16, 2024, Closed**

|                                      |                                   |
|--------------------------------------|-----------------------------------|
| Territory Acknowledgement            |                                   |
| Call to Order                        | Meeting called to order at 1:03pm |
| Motion of Exclusion                  | Approved                          |
| Correspondence                       | Received                          |
| Approval of Agenda                   | Approved as amended               |
| Approval of Minutes                  | Approved                          |
| Superintendent Decision Items        | Approved                          |
| Superintendent Information Item      | Received                          |
| Secretary Treasurer Information Item | Received                          |
| Secretary Treasurer Decision Item    | Approved                          |
| Superintendent Information Items     | Received                          |
| Secretary Treasurer Information Item | Received                          |
| Board Committees                     | Received                          |
| Adjournment                          | Meeting adjourned at 4:12pm       |