

Job Posting: Posting Detail

Posting: C2425-027

Closing Date: 10-Oct-2024

Position	Location	Assignment Type	Hours	Rate of Pay
Lunch Hour Supervisor	Blue Mountain Elementary	Continuing	5.0000	24.7900

Typical Duties/Assignment Description

Effective September 3, 2024.

The hours per week indicated are while school is in session.

Additional Information/Site Specific Expectations

Patrols school and grounds and supervises students during lunch hour, having awareness of conduct guidelines and student safety plans.

Education and Experience/Mandatory Qualifications

Successful completion of Grade 10 or an equivalent combination of education and experience.

Basic First Aid training is an asset.

Must enjoy working with school aged students grades K - 12 and be able to monitor them in a respectful and direct manner. Previous experience working with children and teenagers.

Demonstrated ability to communicate effectively with staff, students, parents and visitors and to function harmoniously in a school environment.

Additional Qualifications, Knowledge, Abilities & Skills

Please reference the full job description for specific qualifications and additional position-related information. All current job descriptions can be found on the staff intranet site inside.sd42.ca under the Business Function HUMAN RESOURCES tab at the top of the page.

Job Posting: Posting Detail

Posting: C2425-067

Closing Date: 10-Oct-2024

Position	Location	Assignment Type	Hours	Rate of Pay
Lunch Hour Supervisor	Alexander Robinson Elementary	Continuing	5.0000	24.7900
Lunch Hour Supervisor	Alexander Robinson Elementary	Continuing	5.0000	24.7900

Typical Duties/Assignment Description

Effective immediately.

The hours per week indicated are while school is in session.

Additional Information/Site Specific Expectations

Patrols school and grounds and supervises students during lunch hour, having awareness of conduct guidelines and student safety plans.

Education and Experience/Mandatory Qualifications

Successful completion of Grade 10 or an equivalent combination of education and experience.

Basic First Aid training is an asset.

Must enjoy working with school aged students grades K - 12 and be able to monitor them in a respectful and direct manner. Previous experience working with children and teenagers.

Demonstrated ability to communicate effectively with staff, students, parents and visitors and to function harmoniously in a school environment.

Additional Qualifications, Knowledge, Abilities & Skills

Please reference the full job description for specific qualifications and additional position-related information. All current job descriptions can be found on the staff intranet site inside.sd42.ca under the Business Function HUMAN RESOURCES tab at the top of the page.

Job Posting: Posting Detail

Posting: C2425-132

Closing Date: 10-Oct-2024

Position	Location	Assignment Type	Hours	Rate of Pay
Lunch Hour Supervisor	Whonnock Elementary	Time Duration	5.0000	24.7900

Typical Duties/Assignment Description

Effective September 3, 2024 to Decmeber 20, 2024; or return of incumbent.

The hours per week indicated are while school is in session.

The successful applicant to this posting has been advised and understands they are expected to complete the entire duration of the assignment as posted prior to securing a subsequent time duration assignment.

Additional Information/Site Specific Expectations

Patrols school and grounds and supervises students during lunch hour, having awareness of conduct guidelines and student safety plans.

Education and Experience/Mandatory Qualifications

- Successful completion of Grade 10 or an equivalent combination of education and experience.
- Basic First Aid training is an asset.
- Must enjoy working with school aged students grades K - 12 and be able to monitor them in a respectful and direct manner. Previous experience working with children and teenagers.
- Demonstrated ability to communicate effectively with staff, students, parents and visitors and to function harmoniously in a school environment.

Additional Qualifications, Knowledge, Abilities & Skills

Please reference the full job description for specific qualifications and additional position-related information. All current job descriptions can be found on the staff intranet site inside.sd42.ca under the Business Function HUMAN RESOURCES tab at the top of the page.

Job Posting: Posting Detail

Posting: C2425-187

Closing Date: 10-Oct-2024

Position	Location	Assignment Type	Hours	Rate of Pay
Lunch Hour Supervisor	Kanaka Creek Elementary	Continuing	5.0000	24.7900

Typical Duties/Assignment Description

Effective September 23, 2024.

The hours per week indicated are while school is in session.

Additional Information/Site Specific Expectations

Patrols school and grounds and supervises students during lunch hour, having awareness of conduct guidelines and student safety plans.

Education and Experience/Mandatory Qualifications

- Successful completion of Grade 10 or an equivalent combination of education and experience.
- Basic First Aid training is an asset.
- Must enjoy working with school aged students grades K - 12 and be able to monitor them in a respectful and direct manner. Previous experience working with children and teenagers.
- Demonstrated ability to communicate effectively with staff, students, parents and visitors and to function harmoniously in a school environment.

Additional Qualifications, Knowledge, Abilities & Skills

Please reference the full job description for specific qualifications and additional position-related information. All current job descriptions can be found on the staff intranet site inside.sd42.ca under the Business Function HUMAN RESOURCES tab at the top of the page.

Job Posting: Posting Detail

Posting: C2425-190

Closing Date: 10-Oct-2024

Position	Location	Assignment Type	Hours	Rate of Pay
Lunch Hour Supervisor	Websters Corners Elementary	Continuing	5.0000	24.7900
Lunch Hour Supervisor	Websters Corners Elementary	Continuing	5.0000	24.7900

Typical Duties/Assignment Description

Effective immediately.

The hours per week indicated are while school is in session.

Additional Information/Site Specific Expectations

Patrols school and grounds and supervises students during lunch hour, having awareness of conduct guidelines and student safety plans.

Education and Experience/Mandatory Qualifications

- Successful completion of Grade 10 or an equivalent combination of education and experience.
- Basic First Aid training is an asset.
- Must enjoy working with school aged students grades K - 12 and be able to monitor them in a respectful and direct manner. Previous experience working with children and teenagers.
- Demonstrated ability to communicate effectively with staff, students, parents and visitors and to function harmoniously in a school environment.

Additional Qualifications, Knowledge, Abilities & Skills

Please reference the full job description for specific qualifications and additional position-related information. All current job descriptions can be found on the staff intranet site inside.sd42.ca under the Business Function HUMAN RESOURCES tab at the top of the page.

Job Posting: Posting Detail

Posting: C2425-192

Closing Date: 10-Oct-2024

Position	Location	Assignment Type	Hours	Rate of Pay
Lunch Hour Supervisor	Pitt Meadows Secondary	Continuing	5.0000	24.7900

Typical Duties/Assignment Description

Effective immediately.

The hours per week indicated are while school is in session.

Additional Information/Site Specific Expectations

Patrols school and grounds and supervises students during lunch hour, having awareness of conduct guidelines and student safety plans.

Education and Experience/Mandatory Qualifications

- Successful completion of Grade 10 or an equivalent combination of education and experience.
- Basic First Aid training is an asset.
- Must enjoy working with school aged students grades K - 12 and be able to monitor them in a respectful and direct manner. Previous experience working with children and teenagers.
- Demonstrated ability to communicate effectively with staff, students, parents and visitors and to function harmoniously in a school environment.

Additional Qualifications, Knowledge, Abilities & Skills

Please reference the full job description for specific qualifications and additional position-related information. All current job descriptions can be found on the staff intranet site inside.sd42.ca under the Business Function HUMAN RESOURCES tab at the top of the page.

Job Posting: Posting Detail

Posting: C2425-196

Closing Date: 10-Oct-2024

Position	Location	Assignment Type	Hours	Rate of Pay
Lunch Hour Supervisor	Whonnock Elementary	Continuing	5.0000	24.7900

Typical Duties/Assignment Description

Effective immediately.

The hours per week indicated are while school is in session.

Additional Information/Site Specific Expectations

Patrols school and grounds and supervises students during lunch hour, having awareness of conduct guidelines and student safety plans.

Education and Experience/Mandatory Qualifications

- Successful completion of Grade 10 or an equivalent combination of education and experience.
- Basic First Aid training is an asset.
- Must enjoy working with school aged students grades K - 12 and be able to monitor them in a respectful and direct manner. Previous experience working with children and teenagers.
- Demonstrated ability to communicate effectively with staff, students, parents and visitors and to function harmoniously in a school environment.

Additional Qualifications, Knowledge, Abilities & Skills

Please reference the full job description for specific qualifications and additional position-related information. All current job descriptions can be found on the staff intranet site inside.sd42.ca under the Business Function HUMAN RESOURCES tab at the top of the page.

Job Posting: Posting Detail

Posting: C2425-204

Closing Date: 10-Oct-2024

Position	Location	Assignment Type	Hours	Rate of Pay
Lunch Hour Supervisor	Fairview Elementary	Time Duration	5.0000	24.7900

Typical Duties/Assignment Description

Effective immediately to December 20, 2024; or return of incumbent.

The hours per week indicated are while school is in session.

The successful applicant to this posting has been advised and understands they are expected to complete the entire duration of the assignment as posted prior to securing a subsequent time duration assignment.

Additional Information/Site Specific Expectations

Patrols school and grounds and supervises students during lunch hour, having awareness of conduct guidelines and student safety plans.

Education and Experience/Mandatory Qualifications

- Successful completion of Grade 10 or an equivalent combination of education and experience.
- Basic First Aid training is an asset.
- Must enjoy working with school aged students grades K - 12 and be able to monitor them in a respectful and direct manner. Previous experience working with children and teenagers.
- Demonstrated ability to communicate effectively with staff, students, parents and visitors and to function harmoniously in a school environment.

Additional Qualifications, Knowledge, Abilities & Skills

Please reference the full job description for specific qualifications and additional position-related information. All current job descriptions can be found on the staff intranet site inside.sd42.ca under the Business Function HUMAN RESOURCES tab at the top of the page.

Job Posting: Posting Detail

Posting: C2425-221

Closing Date: 10-Oct-2024

Position	Location	Assignment Type	Hours	Rate of Pay
Child & Youth Care Worker	Pitt Meadows Elementary	Time Duration	28.0000	32.4100

Typical Duties/Assignment Description

Effective October 7, 2024 to December 20, 2024; or return of incumbent.

The hours per week indicated are while school is in session.

The successful applicant to this posting has been advised and understands they are expected to complete the entire duration of the assignment as posted prior to securing a subsequent time duration assignment.

Additional Information/Site Specific Expectations

As part of a multi-disciplinary team, will assist with the implementation of universal, targeted, and intensive supports to foster social/emotional learning within school communities. This work is performed in collaboration with the school-based team, under the direction of the counsellor, support teacher and/or classroom teacher, and under the supervision of the site-based administrator. Works with students individually or in groups during and/or outside school hours, on school premises, in students' home and in the community, as determined by their site-based supervisor. The job will vary according to the school context and needs of the environment.

Education and Experience/Mandatory Qualifications

Successful completion of Grade 12 plus completion of the Child/Youth Care Worker Diploma program or equivalent experience.

Six (6) months of practical experience working directly with at-risk students preferably in a school setting.

Ability to work harmoniously as a member of a multi-disciplinary team.

Ability to work without direct supervision and to communicate effectively within a work environment requiring a high degree of courtesy, tact and maintenance of confidentiality.

Conflict resolution training combined with the ability to coach and support the development of life skills.

Ability to intervene and diffuse potentially dangerous situations in line with District protocols, requiring successful completion of the Non-Violent Crisis Intervention training.

Current knowledge of applicable social service agencies, programs, and school and community resources.

A valid BC driver's license.

Additional Qualifications, Knowledge, Abilities & Skills

Please reference the full job description for specific qualifications and additional position-related information. All current job descriptions can be found on the staff intranet site inside.sd42.ca under the Business Function HUMAN RESOURCES tab at the top of the page.

Job Posting: Posting Detail

Posting: C2425-239

Closing Date: 10-Oct-2024

Position	Location	Assignment Type	Hours	Rate of Pay
Maintenance Foreperson	Maintenance	Continuing	40.0000	44.7000

Typical Duties/Assignment Description

Starting November 1, 2024, this assignment works day shift and follows a 12 month schedule.

Additional Information/Site Specific Expectations

Organizes, coordinates, schedules, reviews and directs the daily activities of Maintenance personnel to ensure that work is performed safely, effectively and efficiently to appropriate standards. Reviews and coordinates the work of contractors as required. Helps with estimating projects and maintenance work.

Education and Experience/Mandatory Qualifications

1. An Interprovincial or Trades Qualification (TQ) Certificate in a building trade plus two (2) years related experience.
2. A minimum of three (3) years supervisory experience in a maintenance environment.
3. Ability to utilize computers and software to analyze data, identify trends and generate reports.
4. Ability to effectively apply supervisory principles and practices, and maintain safe working practices, productivity and teamwork among workers.
5. Strong interpersonal and organizational skills with the demonstrated ability to communicate effectively and harmoniously with staff at all levels, outside agencies and contractors.
6. Demonstrated ability to work at the level of independence and with the degree of initiative appropriate to the position.
7. Sufficient physical strength, health and coordination to perform the duties and responsibilities of the job.
8. A valid B.C. driver's license.

Additional Qualifications, Knowledge, Abilities & Skills

Please reference the full job description for specific qualifications and additional position-related information. All current job descriptions can be found on the staff intranet site inside.sd42.ca under the Business Function HUMAN RESOURCES tab at the top of the page.

Job Posting: Posting Detail

Posting: C2425-240

Closing Date: 10-Oct-2024

Position	Location	Assignment Type	Hours	Rate of Pay
Education Assistant	Whonnock Elementary	Time Duration	28.0000	34.7300

Typical Duties/Assignment Description

Effective immediately until June 25, 2025; or return of incumbent.

The successful applicant to this posting has been advised and understands they are expected to complete the entire duration of the assignment as posted prior to securing a subsequent time duration assignment.

The hours per week indicated are while school is in session.

Additional Information/Site Specific Expectations

The Education Assistant as part of a School-Based Team provides support to the classroom teacher(s) in creating inclusive schools and classrooms. The Education Assistant role will vary according to school and student needs as determined by the Principal/Vice-Principal in collaboration with the School Based/Support Team.

Education and Experience/Mandatory Qualifications

- Successful completion of Grade 12 plus the Special Education Teaching Assistant program or equivalent plus successful experience working with individuals with special needs.
- Knowledge of behaviour management, conflict resolution and restraining techniques plus a variety of learning strategies and the ability to assist in modifying curriculum to suit individual student's needs.
- May be required to have basic signing at a level appropriate to the Hearing Impaired student.
- Ability to function and communicate effectively as a member of a team in the support of complex programs requiring a high degree of courtesy, discretion and maintenance of confidentiality with a wide variety of school personnel, students and parents.
- Flexibility, patience, stamina, emotional stability and maturity to assist students with a variety of challenges to develop to their maximum potential.
- Sufficient physical strength, health and coordination to perform the duties and responsibilities of the job.
- May be required to have a valid B.C. driver's license.

Additional Qualifications, Knowledge, Abilities & Skills

Please reference the full job description for specific qualifications and additional position-related information. All current job descriptions can be found on the staff intranet site inside.sd42.ca under the Business Function HUMAN RESOURCES tab at the top of the page.

Job Posting: Posting Detail

Posting: C2425-241

Closing Date: 10-Oct-2024

Position	Location	Assignment Type	Hours	Rate of Pay
Finance Accounting Clerk	District Education Office	Continuing	35.0000	28.0100

Typical Duties/Assignment Description

Starting as soon as possible, this assignment works a 12 month schedule in the Finance department including 5 hours per week providing DEO reception lunch break relief.

Additional Information/Site Specific Expectations

Performs a variety of clerical and accounting assistance duties in the Finance Department with an emphasis on data entry, checking and balancing accounts and producing associated reports.

Education and Experience/Mandatory Qualifications

1. Successful completion of Grade 12 and general courses or training at the post-secondary level in bookkeeping and office procedures. An equivalent combination of formal education and experience is acceptable.
2. Six months clerical and bookkeeping experience in an office environment.
3. Proficiency with personal computers and a variety of software packages including word processing, spreadsheet, and database applications.
4. 40 wpm keyboarding skills with a high degree of accuracy.
5. Demonstrated ability to communicate effectively and harmoniously with staff, parents, and outside agencies.
6. Demonstrated ability to work at the level of independence and with the degree of initiative appropriate to the position.
7. Ability to complete a high volume of work and handle confidential information with discretion.

Additional Qualifications, Knowledge, Abilities & Skills

Please reference the full job description for specific qualifications and additional position-related information. All current job descriptions can be found on the staff intranet site inside.sd42.ca under the Business Function HUMAN RESOURCES tab at the top of the page.

Job Posting: Posting Detail

Posting: C2425-242

Closing Date: 10-Oct-2024

Position	Location	Assignment Type	Hours	Rate of Pay
Education Assistant	Maple Ridge Elementary	Time Duration	6.0000	34.7300

Typical Duties/Assignment Description

Effective immediately working Thursdays only until June 19, 2025; or return of incumbent.

The hours per week indicated are while school is in session.

Additional Information/Site Specific Expectations

The Education Assistant as part of a School-Based Team provides support to the classroom teacher(s) in creating inclusive schools and classrooms. The Education Assistant role will vary according to school and student needs as determined by the Principal/Vice-Principal in collaboration with the School Based/Support Team.

Education and Experience/Mandatory Qualifications

- Successful completion of Grade 12 plus the Special Education Teaching Assistant program or equivalent plus successful experience working with individuals with special needs.
- Knowledge of behaviour management, conflict resolution and restraining techniques plus a variety of learning strategies and the ability to assist in modifying curriculum to suit individual student's needs.
- May be required to have basic signing at a level appropriate to the Hearing Impaired student.
- Ability to function and communicate effectively as a member of a team in the support of complex programs requiring a high degree of courtesy, discretion and maintenance of confidentiality with a wide variety of school personnel, students and parents.
- Flexibility, patience, stamina, emotional stability and maturity to assist students with a variety of challenges to develop to their maximum potential.
- Sufficient physical strength, health and coordination to perform the duties and responsibilities of the job.
- May be required to have a valid B.C. driver's license.

Additional Qualifications, Knowledge, Abilities & Skills

Please reference the full job description for specific qualifications and additional position-related information. All current job descriptions can be found on the staff intranet site inside.sd42.ca under the Business Function HUMAN RESOURCES tab at the top of the page.