

MyClass Parent Guide



Welcome to MyEducation BC MyClass

Here are just a few things that you can do in this program:

- Check your child's attendance
- See if your contact information is up to date
- Look at your child's current and previous marks, assignments, and due dates (if his or her teacher uses the Gradebook).

Getting Started:

A login id and password should have been e-mailed to you. If you have not received your account information, please contact MyClass@sd42.ca .

Go to the [MyClass](#) page to login or to [SD42](#) to connect to MyEducation BC.

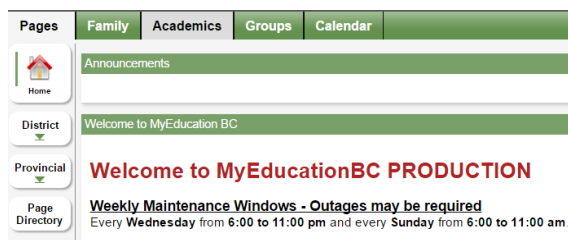
Log in and you will be prompted to change your password and enter a security question. Once you are on the program the first thing you want to do is set your preferences (located in the upper right corner, click on your name for drop down).

Set Preferences

Change *default locale* to US. For the next tab, **Security**, add a security question and the answer. This is so that you can reset your password if necessary. Click **Ok**.

Navigation

There are 5 *TopTabs* on the main page: **Pages, Family, Academics, Groups** and **Calendar**



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[Pages Top Tab](#)

The Pages top tab is the landing page where you see the main screen after logging in to MyClass. Here you will be able to see the Report Card (Learning Update) under “Published Reports” once the school publishes the report card your child(ren).

Pages My Info Academics Groups Calendar Locker

Welcome to MyEducation BC SDTest

Home
Page Directory

BRITISH COLUMBIA MyEducationBC

One Student.
One Record.
All of British Columbia.

To Do

Overdue Online Assignments Tomorrow Today [Week View](#)

Overdue Online Assignments

Course	Assignment	Category	Due
No assignments scheduled.			

Today: Tuesday, June 4

Course	Assignment	Category	Completed
No assignments scheduled.			

Tomorrow: Wednesday, June 5

Course	Assignment	Category	Completed
No assignments scheduled.			

System Maintenance & Announcements

Welcome to MyEducation BC
Last refreshed with PROD data as of Sat. June

Weekly Maintenance Windows - Outages may be
Every Wednesday from 6:00 to 11:00 pm and every unavailable during these windows.

Published Reports

Filename
Learning Update
Learning Update

Note: any time you see blue writing, it is a link that you can open.

[Family Top Tab](#)

Pages Family

Students

Details
Contacts
Daily Attendance
Health
Conduct
Transcript
Assessments
Schedule

Opt

Details shows the basic information about your child.

Contacts shows who is listed as the emergency contacts.

Daily Attendance Lists all the days that your child has been late/absent and the reason (if it was supplied to the office).

Transcript has class marks from the current and previous years.

Assessments shows whether the FSAs in grade 4 and 7 were done and will have the uploaded marks from government exams in grades 10, 11, and 12

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Schedule gives information on the secondary student's timetable. You can look at today's schedule, the semester schedule or the whole year just by switching the drop down at the top of the window. In the spring, you can view course **requests** that your child has made for the next school year.

The screenshot shows the MyClass Parent Guide interface. At the top, there are navigation tabs: Pages, Family, Academics, Groups, and Calendar. Below these is a 'Students' section with a dropdown menu and a notification bell icon. A sidebar on the left lists various categories: Details, Contacts, Daily Attendance, Health, Conduct, Transcript, Assessments, Schedule, Schedule, and Requests. The main content area shows a 'Time' dropdown set to 'Today' and a table of the student's schedule. The table has three rows, each representing a different time slot and course.

Time	Course
1-1	1 - 1
1-1	YIPS-2D-SA-01 BA STUDENT AIDE 1 Wiens, Ralph 1455
2-2	MEN-12-01 ENGLISH 12 Tinckler, Michelle 1320
3-3	MSADP12-01 STUDIO ARTS 12: DRAWING AN Pasqualotto, Joe 1215

Membership shows what schools your child has attended (note E=enrolled, W=withdrawn)

The Academics Top Tab

Here you can view your child's courses, attendance and a snapshot of current performance. Provided that the *MyEducation BC* gradebook is being shared.

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The screenshot shows the 'MyClass' parent guide interface. At the top, there are five tabs: 'Pages', 'Family', 'Academics', 'Groups', and 'Calendar'. Below these is a 'Classes' section. On the left, there is a sidebar with three tabs: 'Details', 'Assignments', and 'Attendance'. The 'Details' tab is selected. In the main area, there are four buttons: 'Options', 'Reports', 'Help', and 'Search'. Below these is a list of classes, each with a checkbox and a description. The descriptions are: 'BA STUDENT AIDE 12', 'ENGLISH 12', 'STUDIO ARTS 12: DRAWING AND PAINTING', 'HISTORY 12', 'GRADUATION TRANSITIONS', 'WRITING 12', 'SOCIAL STUDIES 11', 'MUSIC: COMPOSITION & TECHNOLOGY 12', and 'BIOLOGY 12'. The class names are in blue, indicating they are links.

Each class name is in **blue** which means it is a link. If you click on that link, it will automatically open up the **Details** side tab.

Assignments gives you details about each assignment and how your child did on each one (providing that teacher uses the Gradebook). If you can't see any marks, you need to click on the dropdown menu in the middle top and change it to All. Each assignment is also a link.

Attendance for high school students, shows the attendance for that particular class.

Groups Top Tab

View the groups your child belongs to.

Calendars Top Tab

View upcoming assignments and events.